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New Juaben South Municipal Assembly (Child Protection) Bye-laws, 2019

In exercise of the powers conferred on the New Juaben South Municipal Assembly referred to in these Bye-laws as the “Assembly” by section 181 of the Local Governance Act, 2016 (Act 936), these Bye-laws are hereby made:

1. Title

These Bye-laws may be cited as New Juaben South Municipal Assembly (Child Protection) Bye-laws, 2019 and shall apply throughout the area of authority of the New Juaben South Municipal Assembly (herein referred to as the “Assembly”).

2. Interpretation

For the purpose of these Bye-laws “Child” means every juvenile below the age of eighteen (18) years.

3. Enjoyment of Rights

The rights of the child shall be ensured without any discrimination of any kind, irrespective of race, colour, gender language, religion, ethnic or social origin, disability or other status.

4. Responsibility for Child Care

Either parent(s) or legal guardian(s) have primary responsibility for the upbringing and development of the child even if it is in a broken home.

5. Protection of Child

Either parent(s) or legal guardian(s) have primary responsibility for the upbringing and development of the child even if it is in a broken home.

- i. No Child shall be subjected to any form of physical or mental violence, injury or abuse by any person (including parent(s) or legal guardian(s) default in clothing the child) or negligent treatment, maltreatment or exploitation including sexual abuse while in the care of parent(s) or legal guardian(s) or any other person who has the care of the child.
- ii. No child shall be subject to traditional practices including severe tribal marks and female circumcision, which (is) are prejudicial to the health of the child.
- iii. No child shall be subject to any form of economic exploitation and performance of any work that is likely to be hazardous or to interfere with the child’s education or to be harmful to the child’s health (physical or mental) or to the child’s spiritual, moral or social development.

6. Health Care of Children

Both Parent(s) or legal guardian(s) or any other person who has the care of the child shall:

- i. Provide the child with the highest level of medical health care including blood transfusion treatment.
- ii. Ensure the immunization of the child against all the communicable diseases.

7. Minimum Educational Level

It shall be obligatory for parent(s) or any other person who has the care of the child to ensure the education of the child up to the minimum level of Basic Education Certificate Examination, which shall develop the personality of the child. The attainment of education to the JHS Level shall be compulsory for every child.

8. Prohibitions/Restrictions of Children under Eighteen (18) years

- a. No child shall be seen roaming in the streets or market area or visiting video houses/centers during school hours.
- b. No child shall be seen roaming on the streets after 7.00p.m.
- c. No child shall be found sleeping outside his/her home in the open and parent(s) or any person who has care of the child shall provide accommodation or shelter for the child.
- d. No child shall be found in an alcoholic beverage bar on his or her own. No child shall be sent to buy alcoholic beverage or cigarette.
- e. No person shall permit any child under the age of 18 years to use a gambling machine, or enter into any place in which a gambling machine is used.
- f. No promoter of a dance, magical or theatrical show shall allow any child below the age of 18 years to enter where dance, magical or theatrical performance is being held.

Penalties

- a. Any parent(s), legal guardian(s) or adult(s) who contravenes any provisions in these Bye-laws shall be guilty of an offence and shall be liable on conviction by a court to a fine of not less than 100 penalty unit and not exceeding 250 penalty unit and shall be put under bond, for responsibility and protection of the child until attainment of adulthood of the child.
- b. Any video, drinking bar, magical or theatrical operator who admits any child into his/her business premises commits an offence and is liable on summary conviction to a fine of not less than 100 penalty units and not more than 250 penalty units or 6 months of imprisonment or both.
- c. Any child found astray shall be sent to Social Welfare for investigation.

Any Bye-laws on "Child Protection" in existence in the area of authority of the Assembly before the coming into force of these Bye-laws are hereby revoked.

Made at the meeting of the New Juaben South Municipal Assembly held on theday of.....2019.

HON. MICHAEL BOADI-SARPONG

Presiding Member

MUSAH YAHAYA FROKO

Municipal Co-ordinating Director

Approved by the Regional Co-ordinating Council on behalf of the Ministry of Local Government and Rural Development this day of 2019.

REGIONAL CO-ORDINATING DIRECTOR

New Juaben South Municipal Assembly (Sanitation) Bye-laws, 2019

In exercise of the powers conferred on the New Juaben South Municipal Assembly referred to in these Bye-laws as the "Assembly" by section 181 of the Local Governance Act, 2016 (Act 936), these Bye-laws are hereby made:

1. Disposal of Refuse

Where the Municipal Assembly (hereafter referred to as "The Assembly") has at any town or village set aside a place for disposal of refuse no person shall place or cause to be placed any carrion, filth, dirt, refuse or rubbish or any offensive or unwholesome matter on any street, yard drain enclosure or open space at such town or village except at such place so set aside.

2. Removal of Weeds & Rubbish

The occupier of any premises shall clear and keep free from any dirt, underbrush, under wood, wood, high grass rubbish, rags, broken bottles, refuse and all forms of offensive matter (filling up holes with stones, gravel or other like material on the streets or road at the front, back and sides therefore, with the drains, gutters and channels, thereof. Where two or more buildings bound on any street or roads the occupier of each shall be responsible for cleaning only that half of the street to the premises.

3. Nuisance

No person shall cause a nuisance in any public places or open space.
No occupier of any premises shall allow the existence of a nuisance in such premises.

4. Cemeteries

Where the Assembly has at any town or village set aside a place for use as a cemetery or where a cemetery has otherwise been lawfully provided at any town or village, no person shall bury or cause to be buried in the neighbourhood of such town or village, the body of any deceased person, except at such cemetery.

5. Space Around Homes

Every person shall keep a space of at least 12 feet around his place of dwelling and shall constantly keep the place swept and free from all nuisances removed.

Where there is a need to keep a vegetable garden close to home, the garden shall be kept so as not to cause a nuisance to inmates, neighbours or the public.

6. Offence

Any person who contravenes any provisions of these Bye-laws shall be guilty of an offence and shall be liable on summary conviction to a fine not exceeding 250 penalty unit or imprisonment for a term not exceeding six (6) months.

2. Notwithstanding the above penalty, any person found liable may be caused to do public cleansing for a period not exceeding one month.

7. Interpretation

“Nuisance” includes:

- a. Any pool, ditch, gutter, water course, pond, well hold, tank, urinal, cesspool, drain or pit which is in such a state as to be offensive or injurious to health or likely to be so.
- b. Any accumulation or deposit of excreta or urine or of articles or things which are, or are likely to be injurious to health.
- c. Any premises in such a state of repair as to be a nuisance or dangerous or injurious to health.
- d. Any growth of weeds, prickly-peer, long grass or wide bush of any sort.
- e. The keeping and harbouring of any animal on any premises constructed or situated as to cause such keeping or harbouring to be a nuisance or injurious to health.
- f. Any well, pond or tank the water of which is tainted with impurities or otherwise injurious to the health of the person using it.
- g. Any rat-infested premises or house or a rat-infested part of any house or premises or any rat-hole in any part of a house or premises.
- h. The washing of vehicles at unauthorized places in the municipality.
“occupier” shall, where the building is not on actual occupation, include the owner thereof and tenants.
- i. “Public Cleansing” Desilting of drains along any of the ceremonial streets. Clearing of overgrown weeds and sweeping of public places like lorry parks, community centers and durbar grounds etc.

8. Application

These Bye-laws shall apply within the area of authority of the Assembly.

9. Revocation

Any Bye-law on sanitation in existence in the area of authority of the Assembly before the coming into force of these Bye-laws are hereby revoked.

Made at the meeting of the New Juaben South Municipal Assembly held on theday of.....2019.

HON. MICHAEL BOADI-SARPONG

Presiding Member

MUSAH YAHAYA FROKO

Municipal Co-ordinating Director

Approved by the Regional Co-ordinating Council on behalf of the Ministry of Local Government and Rural Development this day of 2019.

REGIONAL CO-ORDINATING DIRECTOR

New Juaben South Municipal Assembly (Environmental Sanitation Day) Bye-laws, 2019

In exercise of the powers conferred on the New Juaben South Municipal Assembly referred to in these Bye-laws as the “Assembly” by section 181 of the Local Governance Act, 2016 (Act 936), these Bye-laws are hereby made:

1. Time & Day for Sanitation Day

The hours of 6:00a.m. to 11:00a.m on every last Saturday preceding each Akwasidae shall be set aside as “Sanitation Day” for all youth and adults between the ages of 16 to 60 years in every community to undertake clean ups.

- i. The hours of 6:00 to 11:00a.m. on every last Saturday preceding the last Akwasidae of every quarter of the year, shall be set aside as “Sanitation Day” for all able-bodied youth and adults in every community to undertake clean ups (including drain cleansing and desilting) in communities, lorry parks, markets, shopping areas and other places of work.
- ii. On the same day, the Assembly members, Unit Committees and Zonal Councils shall mobilize available local human material resources to intensify their routine operations and undertake the cleaning of public places of convenience and other sanitary facilities within the communities.

2. Duty of Bar Keepers, Traders etc.

On a "Sanitation Day", drinking bar keepers, chop bar keepers, market traders and shop/store keepers using their own resources shall undertake the cleaning/flushing of their own markets, chop bars, shops and stalls etc.

3. Duty of Transport Operators

All Road Transport Unions/Associations and Bodies and the Lorry Park and Bus Station Personnel, shall on the same day using their own resources, undertake the general cleaning of all lorry parks and bus stations.

4. Duty of Office Workers etc.

On the eve of a "Sanitation Day", workers of offices, commercial houses and garages shall also undertake the general cleaning of their offices and business premises.

The Assembly shall notify the public of this day through public announcement –i.e. information van, radio stations etc.

5. No Vehicular Movement on Sanitation Day

- i. There shall be minimum vehicular movement either into or out of an area declared to be the target on sanitation day, during the time of the exercise.
- ii. No vehicle shall be allowed to enter or leave a target area except those used for emergency services.

6. Penalty

A person or group of persons who contravenes any of the provisions of these Bye-laws commits an offence and shall be liable on summary conviction to a fine not exceeding 250 penalty units or to a term of imprisonment for a period not exceeding six (6) months or to both.

2. Notwithstanding the above penalty, any person found liable may be caused to do public cleansing for a period not exceeding one month.

7. Interpretation

"Public Cleansing" includes:

- a. Desilting of drains along any of the ceremonial streets.
- b. Clearing of overgrown weeds and sweeping of public places like lorry parks, community centers and durbar grounds etc.
- c. Any Bye-laws on Environmental Sanitation Day in existence in the area of authority of the Assembly before the coming into force of these Bye-laws are hereby revoked.

Made at the meeting of the New Juaben South Municipal Assembly held on theday of.....2019.

HON. MICHAEL BOADI-SARPONG

Presiding Member

MUSAH YAHAYA FROKO

Municipal Co-ordinating Director

Approved by the Regional Co-ordinating Council on behalf of the Ministry of Local Government and Rural Development this day of 2019.

REGIONAL CO-ORDINATING DIRECTOR

New Juaben South Municipal Assembly (Control of Restaurants, Eating Houses or Chop Bars and Drinking Bars) Bye-laws, 2019

In exercise of the powers conferred on the New Juaben South Municipal Assembly referred to in these Bye-laws as the "Assembly" by section 181 of the Local Governance Act, 2016 (Act 936), these Bye-laws are hereby made:

1. Eating Places to be Licensed

The owner of every eating and drinking house shall obtain a license from the Municipal Assembly (hereafter referred to as 'The Assembly')

- i. There shall be paid in respect of every license such amount as may be fixed by resolution of The Assembly.
- ii. Every license issued under these Bye-laws shall expire on the 31st December of the year in which it is issued.

2. Conditions for Granting Licence

Every room used as a public eating-room in any eating-house shall not be less than 15 feet long and less than 12 feet wide and no part of any such room shall be less than 10 feet high.

- a. The floor of every public eating room shall be of concrete or other impervious materials and the walls shall be capable of being washed.
- b. Every public eating room shall be provided with adequate lighting and ventilation.
- c. Any eating room shall neither be used as a living room nor open directly into a living room.
- d. Every public eating house shall be provided with shelves or cupboards for the storage of plates and other utensils and suitable tables and chairs or benches shall also be provided.

3. Provision of Kitchen etc.

Every eating house shall be provided with;

- i. A separate room which shall be used solely as a public eating-room and
- ii. A separate kitchen, which shall be used solely for cooking and for the preparation of food and liquid refreshments used in the eating-houses.

4. Requirements as to Kitchen

Every kitchen in an eating house shall be of a type approved by the Municipal Environmental Health officer and in such kitchen suitable fly-proof storage for foodstuffs shall be provided, together with one or more tables for the preparation of food.

Every kitchen shall be provided with adequate covered receptacles for the disposal of refuse.

5. Washing of Plates etc.

Every eating house shall be provided with suitable places for the washing of plates or utensils.

6. Infected Persons

No proprietor of any eating or drinking house or persons in charge of such facilities shall allow any person suffering from an infectious or contagious disease to take a part in the preparation or serving of food or drink.

- a. All persons before being employed should produce a medically certified certificate of fitness.
- b. All persons who come into contact with food items, food or drinks and also offer same for sale shall undergo medical examination every year at a Health Facility Specified by the Health Authority.
- c. The Health Authority in ensuring food safety may seize any food item, food or drink that is exposed or being sold in filth and from any food or drink vendor who have not been certified.

7. Nuisance

No animal or fowls likely to cause nuisance shall be kept in the compound of any eating or drinking premises.

8. No person shall obstruct or resist any officer or other person appointed by the Assembly who is acting or purporting to act in the performance of any duties relating to any part for the purpose of these Bye-laws.**9. Withdrawal of Licence**

The Assembly may withdraw any licence issued under these Bye-laws if any alteration is made to any premises licensed there under after the license has been granted without the approval of the Assembly or the licensee is convicted for contravention of any of the provisions of these Bye-laws.

10. Offence

Any person who contravenes any provision of these Bye-laws commits an offence and is liable on summary conviction to a fine not exceeding 250 penalty units or to a term of imprisonment not exceeding six (6) months or both.

11. Interpretation

In these Bye-laws unless the context otherwise required – ‘eating house’ means any premises where food is prepared or cooked or liquid refreshment is provided for sale to the public for consumption therein.

12. Application

These Bye-laws shall apply within the area of authority of the Assembly.

13. Revocation

Any Bye-laws on Control of Restaurants, Eating Houses or Chop Bars in existence before the coming into force of these Bye-laws are hereby revoked.

Made at the meeting of the New Juaben South Municipal Assembly held on theday of.....2019.

HON. MICHAEL BOADI-SARPONG

Presiding Member

MUSAH YAHAYA FROKO

Municipal Co-ordinating Director

Approved by the Regional Co-ordinating Council on behalf of the Ministry of Local Government and Rural Development this day of 2019.

REGIONAL CO-ORDINATING DIRECTOR

New Juaben South Municipal Assembly (Beating of Gong-Gong and Communal Labour) Bye-laws, 2019

In exercise of the powers conferred on the New Juaben South Municipal Assembly referred to in these Bye-laws as the "Assembly" by section 181 of the Local Governance Act, 2016 (Act 936), these Bye-laws are hereby made:

1. Title

These Bye-laws may be cited as the Municipal Assembly (Beating of Gong-Gong and Communal Labour) Bye-laws 2019 and it shall apply to all towns and villages within the area of authority of the Municipal Assembly.

2. Organization of Communal Labour

The Assembly shall in any Town, Area or Zonal Council/Unit Committee, (hereinafter referred to as the "Organizing" Authority) may from time to time organize communal labour in any town or village or electoral area within the area of authority of the Assembly as the Assembly or organizing Authority deems necessary.

- i. Organize any work or service expected in cases of emergency, calamity, war, fire, flood, epidemic, famine, invasion by animals or vegetable pest or during an emergency of any kind the threat of which the community considers imminent.
- ii. Organize direct labour in the interest of the community in the construction of school blocks, clearing of market places and paths, digging of wells, latrines, clinics, community centres, or any project that is to the benefit of the community.

3. Notice of Communal Labour

The Assembly or Organizing Authority shall give notice to the residents of the relevant town and village or electoral area to attend any communal gathering or to attend communal labour by beating the gong-gong two (2) days ahead and be repeated where radio or public address system or means of communication is not used

- i. The notice shall include the date, the time and the place where the communal labour or meeting is to be organized or held and the nature of the communal labour or meeting to be undertaken
- ii. Whoever assaults, insults, obstructs or incites others against the Organizing Authority shall be guilty of an offence and shall on conviction be liable to a fine not exceeding 250 penalty units or to a term of imprisonment not exceeding six (6) months and 50% of the fine thereof shall be made payable to the Organizing Authority.

4. Town Crier

The gong-gong shall be beaten by the Town Crier or any person appointed to do so by the Chief or Odikro or such authority for the time being exercising the powers of the Chief or Odikro.

- i. No Assembly member, Area Council or Unit Committee shall order the beating of the gong-gong without authority of the traditional head in any town or village. Where no such authority exists the Assembly may authorize anybody to beat the gong-gong in such town or village.

5. Refusal to answer to the Gong-Gong

- i. It shall be an offence to refuse to answer to the gong-gong duly authorized by the organizing Authority with the consent of the Traditional Head.
- ii. Whoever assaults, insults, obstructs or seize the gong-gong from the Crier or incites others against the Town Crier or prevents him in any way from beating the gong-gong when he is duly authorized to do so shall be guilty of an offence and shall be liable to a fine not exceeding 200 penalty units or to a term of imprisonment not exceeding six (4) months or to both.

6. Where in the relevant Town/Village Community, the Traditional Authority stands in the way of the organizing Authority in the beating of the gong-gong the organizing Authority may appeal to the Executive Committee of the Assembly for a written permission enabling that Organizing Authority to be responsible for the custody and the beating of the gong-going in that community.

7. Persons to attend Communal Labour

- i. All able bodied persons of eighteen (18) years and above but not more than sixty (60) years in the relevant town or village or electoral area shall take part in any communal labour organized under Paragraph 2 of these Bye-laws.
- ii. The Assembly or Organizing Authority may exempt any person from taking part in any communal labour organized by it if it is satisfied that:
 - a. The person is sick
 - b. The person is required to appear before a Court or Tribunal or assist the Police in any investigation.
 - c. The person is attending the funeral of his relative or
 - d. Such circumstances exist in relation to the person as to make it unreasonable for him to take part in the communal labour.
 - e. The person is above sixty (60) years.
 - f. The person who is attending an interview or writing an examination.

8. Contribution in lieu of Communal Labour

1. Any person who by the nature of his/her work or business cannot attend communal labour shall pay to the coffers of the relevant town or village or electoral area or unit committee or area council, a contribution in lieu of communal labour, an amount fixed by resolution of the Assembly.
 2. Failure to pay the amount shall constitute a refusal to take part in communal labour.
9. Any person who contravenes these Bye-laws commits an offence and shall on conviction be liable to a fine not exceeding 250 penalty units or to imprisonment for a term not exceeding six (6) months or to both and 50% of the fine should be made payable to the relevant town or village.
10. Any person who without lawful justification or excuse, the proof of which shall be on him, incites any persons to refuse to take part in any communal labour organized under these Bye-laws, commits an offence and shall be liable on conviction to a fine not exceeding 250 penalty units or to imprisonment for a term not exceeding six (6) months or to both and 50% of the fine should be made payable to the relevant town or village.
11. Subject to section (1) and paragraph 9 of these Bye-laws the Tribunal or Court may in addition to the punishment imposed on any person, sentence the person to undertake communal or productive labour of such nature and for such period as the Tribunal may determine or Electoral Area, Unit Committee or Area Council.
12. Any Bye-laws on "Beating of Gong-Gong" and Communal Labour in existence in the area of authority of the Assembly before the coming into force of these Bye-laws are hereby revoked.

Made at the meeting of the New Juaben South Municipal Assembly held on theday of.....2019.

HON. MICHAEL BOADI-SARPONG

Presiding Member

MUSAH YAHAYA FROKO

Municipal Co-ordinating Director

Approved by the Regional Co-ordinating Council on behalf of the Ministry of Local Government and Rural Development this day of 2019.

REGIONAL CO-ORDINATING DIRECTOR

New Juaben South Municipal Assembly (Temporary Structure) Bye-laws, 2019

In exercise of the powers conferred on the New Juaben South Municipal Assembly referred to in these Bye-laws as the “Assembly” by section 181 of the Local Governance Act, 2016 (Act 936), these Bye-laws are hereby made:

1. Title

These Bye-laws may be cited as the New Juaben South Municipal Assembly (Temporary Structure) Bye-laws 2019 and shall apply within the area of authority of the New Juaben South Municipal Assembly (hereinafter referred to as the “Assembly”).

2. Permit to Erect a Kiosk

No person shall erect a Temporary Structure without obtaining a permit from the Assembly.

3. Fee

No person shall erect a Temporary Structure for sale of anything within the jurisdiction of the Assembly unless she or he has paid to the Assembly a fee that may be prescribed by the Assembly in a Fee-Fixing Resolution. All permits for temporal structures shall be renewable every six months.

4. Any temporary structure constructed without authority from the Assembly shall be pulled down and the cost of pulling down the structure shall be sur-charged against the owner.

5. Any person who obstructs an agent of the Assembly in the performance of his duties under section 3 of these Bye-laws commits an offence and shall on conviction be liable to a fine not exceeding 250 penalty units or in default to a term of imprisonment not exceeding six (6) months or to both.

6. Penalty

Any person who contravenes section 2 of these Bye-laws shall be guilty of an offence and on summary conviction be liable to a fine not exceeding 250 penalty units or in default to imprisonment for a term not exceeding six (6) months.

Made at the meeting of the New Juaben South Municipal Assembly held on theday of.....2019.

HON. MICHAEL BOADI-SARPONG

Presiding Member

MUSAH YAHAYA FROKO

Municipal Co-ordinating Director

Approved by the Regional Co-ordinating Council on behalf of the Ministry of Local Government and Rural Development this day of 2019.

REGIONAL CO-ORDINATING DIRECTOR

New Juaben South Municipal Assembly (Numbering of Premises) Bye-laws, 2019

In exercise of the powers conferred on the New Juaben South Municipal Assembly referred to in these Bye-laws as the “Assembly” by section 181 of the Local Governance Act, 2016 (Act 936), these Bye-laws are hereby made:

1. Numbering of Premises

The Assembly may cause all premises to be numbered in all the towns and villages within its area of authority and may appoint persons (hereinafter referred to as “Enumerators”) for this purpose.

2. Marking of Premises

An Enumerator may mark upon any premises a number sufficient for the identification of such premises.

3. Entry into Premises

An Enumerator may enter any premises between the hours of 6:00a.m. and 6:00p.m. for the performance of his duties under these Bye-laws. Any person who hinders or prevents the correct identification or enumeration of any premises shall be guilty of an offence and shall be liable on conviction to a fine not exceeding 250 penalty units or imprisonment for a term not exceeding six (6) months or both.

4. Obstruction & Removal of Marks

Any person who obstructs, prevents or otherwise hinders the enumeration of any premises or alters any identification number on any premises commits an offence and shall on conviction be liable to a fine not exceeding 250 penalty units or to a term of imprisonment not exceeding six (6) months or to both.

5. Interpretation

In these Bye-laws “Premises” means any houses, huts, sheds, structures or roofed enclosures, whether used for the purpose of human habitation or otherwise.

Made at the meeting of the New Juaben South Municipal Assembly held on theday of.....2019.

HON. MICHAEL BOADI-SARPONG

Presiding Member

MUSAH YAHAYA FROKO

Municipal Co-ordinating Director

Approved by the Regional Co-ordinating Council on behalf of the Ministry of Local Government and Rural Development this day of 2019.

REGIONAL CO-ORDINATING DIRECTOR

**New Juaben South Municipal Assembly (Solid and Liquid Wastes Management)
Bye-laws, 2019**

In exercise of the powers conferred on the New Juaben South Municipal Assembly referred to in these Bye-laws as the “Assembly” by section 181 of the Local Governance Act, 2016 (Act 936), these Bye-laws are hereby made:

1. Management of Solid and Liquid Wastes

The Municipal Assembly or its registered agents or contractors shall be exclusively responsible for the management of both solid and liquid wastes within the entire administrative area of the Municipal Assembly.

2. Solid & Liquid Wastes to be made available to the Municipal Assembly or its Agents

Every household, industry, office and any other premises shall make its solid and liquid waste available to the Municipal Assembly or its authorized agents or contractors.

3. Disposal

Solid and liquid waste made available by owners or occupiers of premises shall be collected, treated and disposed of at designated sites by the Municipal Assembly or its contractors or its agents.

4. Liaison with Municipal Assembly, Contractors Agents etc.

All occupiers and owners of premises with the exception of household premises shall designate a member of their staff to be directly responsible in all matters relating to waste management and liaise with the Municipal Assembly or its contractors or agents.

5. Wastes Containers

Owners or occupiers of premises shall be responsible for the provision of containers that will be used in storing solid and liquid waste within their premises in consonance with specifications approved by the Municipal Assembly.

6. Disposal of Liquid Waste

It shall be the responsibility of the Municipal Assembly or its authorized agents or contractors to empty the contents of the household latrine, treat and dispose of it at sites to be designated by the Municipal Assembly.

7. Solid Waste Receptacle

A household shall be equipped with domestic waste container in accordance with the standard prescribed by the Municipal Assembly.

8. Fees to be Charged

The Municipal Assembly or its agents shall impose prescribed fees on an owner or occupier of premises where services are rendered for the disposal of liquid or solid wastes and such fees shall be reviewed from time to time.

9. Offences

A person who-

- a. Fails to provide a standard container as prescribed by the Municipal Assembly; or
- b. Receives services from unauthorized persons or uses unauthorized containers; or
- c. Refuses to allow the Municipal Assembly or its authorized or contractors to collect solid or liquid wastes from one's premises; or
- d. Uses a pan latrine where it has been declared banned; or
- e. Indiscriminately dumps solid or liquid wastes in open spaces, drains, gutters, behind walls or burns solid waste on one's compound commits an offence.
- f. Fails to pay for services rendered by the municipal assembly or its contractors with respect to both solid and liquid waste.

10. Penalty

Where a person commits any of the offences specified in paragraph 9 of these Bye-laws he shall be liable on summary conviction to a fine not exceeding 250 penalty units or in default of payment to a term of imprisonment not exceeding six (6) months or to both.

2. Notwithstanding the above penalty, any person found liable may be caused to do public cleansing for a period not exceeding one month.

Made at the meeting of the New Juaben South Municipal Assembly held on theday of.....2019.

HON. MICHAEL BOADI-SARPONG

Presiding Member

MUSAH YAHAYA FROKO

Municipal Co-ordinating Director

Approved by the Regional Co-ordinating Council on behalf of the Ministry of Local Government and Rural Development this day of 2019.

REGIONAL CO-ORDINATING DIRECTOR

New Juaben South Municipal Assembly (Excavation in Streets) Bye-laws, 2019

In exercise of the powers conferred on the New Juaben South Municipal Assembly referred to in these Bye-laws as the "Assembly" by section 181 of the Local Governance Act, 2016 (Act 936), these Bye-laws are hereby made:

1. Permit For Excavation

- i. No person shall within the Municipal Assembly area of authority undertake any excavation on any road without obtaining a permit from the Municipal Assembly for that purpose.
- ii. Where with such consent a person undertakes any excavation in any street he shall
 - a. At his own expense cause it to be sufficiently fenced;
 - b. Maintain sufficient light or a reflective device in a proper place on or near it at all times until the work for which the excavation was made is completed; and
 - c. Re-fill the excavated area to the satisfaction of the Municipal Assembly within such time as the Municipal Assembly may specify.

2. Application for Permit

An application for a permit to carry out an excavation exercise in any street shall be made in writing addressed to the Engineer of the Municipal Assembly Roads Department for approval or otherwise before commencement of excavation works.

- a. The Application for the permit shall be in the form specified in the schedule to these Bye-laws and shall only be signed by the Municipal Assembly Urban Roads Engineer or any of his/her assignee when the application is approved.

- b. A permit issued under the provision of these Bye-laws may be granted subject to conditions as the Municipal Assembly may determine in the interest of public safety and order within the Municipal Assembly's area of authority.
- 3. Permit Fee**
A permit fee determined by the Municipal Assembly shall become payable at the time of issuance of a permit to carry out excavation exercise.
- 4. Creation of Nuisance Prohibited**
Nothing in any permit granted under the provisions of these Bye-laws shall be deemed in any manner to authorize the continuance of a nuisance or any condition injurious or likely to be injurious to any member of the public.
- 5. Failure to observe Conditions**
In the event of any person to whom a permit is issued failing to observe any of the conditions specified in the permit or any of the provisions of these Bye-laws, the Municipal Assembly may do whatever is necessary to ensure compliance with these Bye-laws and recover as a debt from such person any expense reasonably incurred by the Municipal Assembly.
- 6. Permanent Re-Instatement Fee**
The Municipal Assembly shall be solely responsible for the permanent reinstatement of all excavation exercises undertaken within the Municipality and it shall charge in addition to the permit fee reinstatement fees according to the materials used and the dimension of the work involved.
- 7. Municipal Assembly not Liable for Injuries**
The Municipal Assembly shall not be liable by virtue of any permit issued under the provisions of these Bye-laws for any damage or injury sustained by any person or animal during and after the time that the process of excavation is in progress.
- 8. Penalty**
Any person who contravenes any of the provisions of these Bye-laws or conditions of any permit issued hereunder commits an offence and shall be liable on summary conviction to a fine not exceeding 250 penalty units or in default to a term of imprisonment not exceeding six (6) months or to both.

Made at the meeting of the New Juaben South Municipal Assembly held on theday of.....2019.

HON. MICHAEL BOADI-SARPONG
Presiding Member

MUSAH YAHAYA FROKO
Municipal Co-ordinating Director

Approved by the Regional Co-ordinating Council on behalf of the Ministry of Local Government and Rural Development this day of 2019.

REGIONAL CO-ORDINATING DIRECTOR

New Juaben South Municipal Assembly (Use of Classroom by Religious Bodies) Bye-laws, 2019

In exercise of the powers conferred on the New Juaben South Municipal Assembly referred to in these Bye-laws as the "Assembly" by section 181 of the Local Governance Act, 2016 (Act 936), these Bye-laws are hereby made:

- 1. Permit**
No person, group of persons or any religious body shall use a classroom for the observance or celebration of a religious function within the area of administration of the municipal assembly unless approval from the Municipal Assembly has been obtained.
- 2. Period for Operation**
A religious body which has been given approval under these Bye-laws to use a classroom shall benefit from such approval only for the period specified and under such conditions as shall be determined by the Municipal Assembly.
- i. The conditions shall be as follows:

- a. The churches/bodies applying for school sites should be well established and shall be bodies interested in providing facilities for the enhancement of educational facilities in an area of administration of the Municipal Assembly.
- b. They shall be financially sound and capable to undertake building projects for schools in accordance with specifications as the Municipal Assembly may direct; and
- c. They shall pay a fee stipulated per month to the Municipal Assembly in accordance with the Fee-Fixing Resolution of the Municipal Assembly.

3. **Municipal Assembly Contribution**

The Municipal Assembly shall contribute workmen and technical advice when the need arises as a complement to the efforts of the Church/Body where the church or body has enough funds and has satisfied the conditions stated in sub-paragraph (2) of paragraph (3) of this Bye-law.

- a. Bodies/Churches shall co-operate with the Local communities so that the schools shall become community schools when created.

4. **Site of New School**

Schools to be established shall not be sited near existing Municipal Assembly schools or other public schools in order that enrolment shall be maximized.

5. **Provision of Furniture**

The Church Body may provide furniture for newly established schools initiated by them

- i. The school so built shall be in the public system under the Municipal Assembly's education unit.
- ii. The Church/Body shall be represented on the School Committee which shall be formed to run the School.
- iii. An agreement shall be executed between the Church/Body and the Municipal Assembly vesting the property in the latter.

6. **Inspection of Premises**

The Municipal Environmental Health officer shall conduct inspection and may enter and inspect the conditions of the premises and may request any person/group of persons, church/religious body to produce its licence for inspection as required by paragraph (1) of these Bye-laws.

7. **Penalty**

Any person or group of persons, church/religious body who contravenes any of the provisions of these Bye-laws commits an offence and shall be liable on summary conviction to a fine not exceeding 250 penalty units or in default to a term of imprisonment not exceeding six (6) months or to both.

8. **Revocation**

The Municipal Assembly may revoke a licence where a person, group of persons, church/religious body has been convicted on one occasion of an offence in breach of these Bye-laws or any other law.

9. **Interpretation**

In these Bye-laws unless the context otherwise requires – "Municipal Assembly" means New Juaben South Municipal Assembly, "Classroom" means schools other than private schools.

Made at the meeting of the New Juaben South Municipal Assembly held on theday of.....2019.

HON. MICHAEL BOADI-SARPONG

Presiding Member

MUSAH YAHAYA FROKO

Municipal Co-ordinating Director

Approved by the Regional Co-ordinating Council on behalf of the Ministry of Local Government and Rural Development this day of 2019.

REGIONAL CO-ORDINATING DIRECTOR

New Juaben South Municipal Assembly (Business Operating Permit) Bye-laws, 2019

In exercise of the powers conferred on the New Juaben South Municipal Assembly referred to in these Bye-laws as the “Assembly” by section 181 of the Local Governance Act, 2016 (Act 936), these Bye-laws are hereby made:

1. Permit

No person shall carry on any business, in or upon any premises within the area of authority of the New Juaben South Municipal Assembly without a Business Operating Permit duly granted by the Municipal Assembly.

2. Period for Validity

A Business Permit granted under these Bye-laws shall expire on the 31st day of December of each year.

3. Permit not Transferable

A Business permit once granted is not transferable.

4. Display of Permit

A Business permit granted under these Bye-laws shall be displayed in a conspicuous part of the premises on which the business is operated.

5. Fee

There shall be charged a fee for every Business Permit granted under these Bye-laws as shall be prescribed by the Municipal Assembly in accordance with its Fee-Fixing Resolution.

6. Liability to Pay Property Rate

An owner of a ratable permanent or temporary property who is required to pay property rate, under any existing law shall in addition be required to apply for a business permit under these Bye-laws.

7. Powers of Entry

Subject to the provisions of these Bye-laws any officer or a person duly authorized in writing by the Municipal Assembly may, during business hours enter into or upon any building, premises or land within the area of authority of the Municipal Assembly for the purpose of carrying out any inspection, enquiry or any other duties authorized by the Municipal Assembly.

1. No person shall obstruct or interfere with any officer or a person authorized by the Municipal Assembly in the performance of any duties assigned to him under these Bye-laws.

8. Withdrawal of Permit and Closure of Business

1. The Municipal Assembly may withdraw or revoke any Business permit granted under these Bye-laws if any alterations are effected on premises or building for which the permit was granted without a written authority of the Municipal Assembly or if the person granted the business permit contravenes any provision of these Bye-laws.
2. The Municipal Assembly may close down any business or suspend its activities until the permit fee is paid for the operation of the business.

9. Winding Up

Where for any reason a company winds up its business entirely or suspends its operations, the Municipal Assembly shall be informed immediately about such a closure or suspension of business activities.

- a. A company that fails to comply with paragraph 9 of these Bye-laws shall continue to be billed by Municipal Assembly for its fees for Business permit.

10. Failure to Pay Business Permit Fee

A person who fails to pay the Business Permit Fees at the prescribed time shall pay the outstanding fees plus interest at the current bank rate with effect from the day of default up to and including the day of the final payment of the fees.

11. Penalty

A person who contravenes any of the provisions of these Bye-laws commits an offence and shall be liable on summary conviction to a fine not exceeding 250 penalty units or in default to a term of imprisonment not exceeding six (6) months or to both.

12. Interpretation

In these Bye-laws unless the context otherwise requires – “business” includes occupation, profession or trade.

Made at the meeting of the New Juaben South Municipal Assembly held on theday of.....2019.

HON. MICHAEL BOADI-SARPONG

Presiding Member

MUSAH YAHAYA FROKO

Municipal Co-ordinating Director

Approved by the Regional Co-ordinating Council on behalf of the Ministry of Local Government and Rural Development this day of 2019.

REGIONAL CO-ORDINATING DIRECTOR

New Juaben South Municipal Assembly (Growing and Sale of Crops) Bye-laws, 2019

In exercise of the powers conferred on the New Juaben South Municipal Assembly referred to in these Bye-laws as the “Assembly” by section 181 of the Local Governance Act, 2016 (Act 936), these Bye-laws are hereby made:

1. Requirement and Registration

No person shall grow crops at a place other than on land within his premises unless he/she has registered with the Medical Officer of Health furnishing his name and address and the description of the site where the crops are to be grown.

2. Watering and Irrigation

No crops shall be watered or irrigated by the effluent from a drain from any premises or any surface water from a drain which is feed by water from a street drainage.

3. Infected Person

No person who has a discharging wound or sore or the symptoms of any infectious disease or have not been medically certified shall take part in the growing or sale of crops.

4. Sale of Crops

No crops shall be sold, offered or displayed for sale at any other place than in a market, stall, store or kiosk.

5. Sale of Crop

No crops shall be displayed for sale on a road, pavement or sidewalk.

6. Crops Unfit for Sale

The medical officer or an Environmental Health Officer may, where he considers necessary in the interest of public health, declare any crop unfit for human consumption.

a. No crops declared unfit for human consumption shall be sold, offered or displayed for sale as human food.

7. Penalty

Any person who contravenes any of these Bye-laws commits an offence and is liable on summary conviction to a fine of not more than 250 penalty units or in default of the payment of the fine, to a term of imprisonment not exceeding six (6) months or to both.

8. Interpretation

In these Bye-laws unless the context otherwise requires – “Crops” means lettuce, tomatoes, radishes, onion, cucumber, water melon, oranges, bananas, nkontomire or any other agricultural produce likely to be eaten in an uncooked state.

Made at the meeting of the New Juaben South Municipal Assembly held on theday of.....2019.

HON. MICHAEL BOADI-SARPONG

Presiding Member

MUSAH YAHAYA FROKO

Municipal Co-ordinating Director

Approved by the Regional Co-ordinating Council on behalf of the Ministry of Local Government and Rural Development this day of 2019.

REGIONAL CO-ORDINATING DIRECTOR

New Juaben South Municipal Assembly (Drainage of Wastes Water) Bye-laws, 2019

In exercise of the powers conferred on the New Juaben South Municipal Assembly referred to in these Bye-laws as the “Assembly” by section 181 of the Local Governance Act, 2016 (Act 936), these Bye-laws are hereby made:

1. Duty to provide Linkage Drain

Every household, owner or occupier of premises shall connect a linkage of waste except sewerage to the main drain or culvert wherever available.

2. Application

These Bye-laws apply to premises such as dwelling houses, industrial or commercial houses, structures or sheds whether or not permanently occupied within the Municipal Assembly area of jurisdiction.

3. Linkage Drain

The linkage drain shall be made of concrete and shall also be covered.

4. Exception

Any household, owner or occupier of premises shall build soak-away to take care of waste water in places where a drain or culvert is not available.

5. Penalty

A person who contravenes any of the provisions of these Bye-laws commits an offence and is liable on conviction to a maximum fine not exceeding 250 penalty units or in default to a term of imprisonment not exceeding six (6) months or to both.

Made at the meeting of the New Juaben South Municipal Assembly held on theday of.....2019.

HON. MICHAEL BOADI-SARPONG

Presiding Member

MUSAH YAHAYA FROKO

Municipal Co-ordinating Director

Approved by the Regional Co-ordinating Council on behalf of the Ministry of Local Government and Rural Development this day of 2019.

REGIONAL CO-ORDINATING DIRECTOR

New Juaben South Municipal Assembly (Control of Building) Bye-laws, 2019

In exercise of the powers conferred on the New Juaben South Municipal Assembly referred to in these Bye-laws as the “Assembly” by section 181 of the Local Governance Act, 2016 (Act 936), and Land use and Spatial Planning Act 2016 (925) these Bye-laws are hereby made:

1. Interpretation

In these Bye-laws, “Building” means any structure whatsoever and includes the alteration of any existing building which involves an increase in the floor area of that building; includes the area of all verandas, corridors, and other under-ground concrete spaces;

2. Building Permits

No person shall erect any building or other structure or undertake any work within the Municipality except under and in accordance with the terms of a building permit issued by the Assembly.

- a. Every building permit shall specify the site and the floor area of the building or any work under a permit previously granted to him.
- b. The Assembly shall not grant a permit to any applicant who has not completed a building or any work under a permit previously granted to him.
- c. A Building permit granted by the Assembly shall expire after five years and subject to an extension, for a further period not exceeding three year. The permit shall hereafter be revoked if the construction of or the execution of the work, which it relates, to, is not began within the time specified in the permit.
- d. Any person intending to lay out any street or construct, extend, alter, repair or renovate any building must deposit the plans sections and specifications and other particulars with the Assembly for the granting of a permit.

3. Fee

There shall be payable for any such permit a fee-fixed by resolution of the New Juaben South Municipal Assembly and approved by or on behalf of the Ministry of Local Government.

4. Signing of Plans

1. No person shall submit to the Municipal Assembly the plan of any building to be constructed within the town listed in these Bye-laws unless the plan has been prepared by or under the supervision of and is signed by the registered architect, engineer or an architectural draughtsman licenced by the Assembly.
2. The Municipal Assembly or the overseer/building inspector shall request the owner of any premises to do any of the following acts:
 - a. To paint, distemper, whitewash or colourwash the outside walls or roof or any building forming part of the premises.
 - b. Every Landlord shall plant trees in front, side or at the back of his/her premises and to erect tree guard to protect the same. Provide that the streets shall not be unduly obstructed thereby.
 - c. It shall be unlawful for any individual or group of persons to cut, tap or destroy any tree or vegetation growing along the street, road, path or in any public place unless a prior written permission is issued and signed by the person presiding over the Executive Committee of the Assembly.
3. Any landlord who fails to comply with a notice from the Assembly requiring him to perform any of the acts specified in sub-section 2a and 2b, of section 4 of these Bye-laws shall be guilty of an offence and shall be liable on conviction by a competent court or tribunal to a fine not exceeding 100 penalty units or to a term of imprisonment not exceeding three months or to both and in the case of continuing offence to a further fine not exceeding 2 penalty units for each day that the offence is continuing after service of notice of the offence.

5. Certification of Dwelling

No person shall occupy a dwelling house or structure which has not been granted a certificate of Habitation by the Assembly upon payment of the prescribed fee-fixed by resolution of the Assembly and approved by or on behalf of the Ministry of Local Government.

6. Unauthorized Buildings and Demolition Notice

- a. If any building or other structure which is being or has been erected or if any building work is being or has been executed in contravention of any of these Bye-laws, the overseer or inspector may give notice in writing in the form prescribed in the schedule to these Bye-laws, to the owner or developer or occupier, who should within one month by a statement in writing to the Municipal Assembly, show sufficient cause why the building or structure or work should not be removed, altered or pulled down.
- b. If such owner or occupier or developer as the case maybe, fails to show sufficient cause why the building or structure or other work should not be removed, altered or pulled down, it shall be lawful for the Assembly to carry out the removal, alteration or pulling down, and recover the expenses from the owner or occupier or developer as the case may be as if it were a debt from such person or persons to the Assembly.

7. Penalty

Any person who contravenes any of these Bye-laws commits an offence and shall be liable on conviction by a court or tribunal, to a fine not exceeding 250 penalty units or in default of payment to a term of imprisonment not exceeding six (6) months or to both and in the case of a continuing offence, to a further fine not exceeding 2 penalty units for each day that the offence continues after written notice thereof has been served on the offender.

Made at the meeting of the New Juaben South Municipal Assembly held on theday of.....2019.

HON. MICHAEL BOADI-SARPONG

Presiding Member

MUSAH YAHAYA FROKO

Municipal Co-ordinating Director

Approved by the Regional Co-ordinating Council on behalf of the Ministry of Local Government and Rural Development this day of 2019.

REGIONAL CO-ORDINATING DIRECTOR

New Juaben South Municipal Assembly (Control of Bakeries) Bye-laws, 2019

In exercise of the powers conferred on the New Juaben South Municipal Assembly referred to in these Bye-laws as the "Assembly" by section 181 of the Local Governance Act, 2016 (Act 936), these Bye-laws are hereby made:

1. Bakeries to be Licensed

No person shall operate a bakery in any place other than premises which have been approved and licensed by the Municipal Assembly hereby referred to as the "Assembly"

- a. No person shall manufacture flour on any premises unless the premises that have been approved and licenced by the Assembly.

2. Fees

The fees for every licence issued under these Bye-laws shall be fixed by a resolution of the Assembly.

3. Conditions to be with

No premises shall be licenced for the preparation or baking of bread for sale unless the following conditions have been complied with. At least one separate and suitable room for the following compiled with purposes.

- a. The storage of flour and materials used
- b. The mixing and kneading of flour and other materials and any necessary temporary storage of any bread mixture; and
- c. The storage of finished bread or other products of the bakery.

4. Rooms Used for the Storage of Flour etc.

- a. Any room used for the storage of flour and other materials for the baking of bread shall be protected against rats and other vermin and shall be properly lighted and ventilated.
- b. Any material used in baking bread and which is stored in the room shall be kept from contact with floor and walls of the room.

5. Premises for Storage and Display

Any room used for storage, display or sale of bread shall be provided with sufficient shelves, benches or tables.

- a. Bread stored or offered for sale shall be protected from contamination by being kept in suitable cupboards or showcases or in wrapping materials approved by the Municipal Environmental Health Officer.

6. Rooms not to be Use for Other Purposes

No room in the bakery shall be used as a living or sleeping room or for any purposes not directly connected with the baking of bread.

7. Sanitary Accommodation and Clothes to be Provided

The owner of a bakery shall:

- a. Provide the employees employed in the bakery with clean aprons or overall; and
- b. Make proper arrangement for the disposal of any refuse from the bakery.

8. Prohibition of Smoking

No person shall smoke tobacco products in any premises used for the preparation and baking of bread.

9. Specified Person barred in Bakery

Any person who is suffering from a festering wound, sore discharging ears or who is suffering from diarrhea or vomiting shall not take part in the preparation of bread or handle any flour or material used in the baking of bread.

- a. The owner or manager or an agent of a bakery shall ensure that all employees are medically certified anyone suffering from any communicable or infectious disease is kept away from the premises used in the baking of bread.

10. Inspection

The Environmental Health Officer or such other person as may be authorized by the Medical Officer of Health shall have power to enter any bakery licensed under these Bye-laws for the purpose of inspection at any time.

- a. No person shall obstruct or resist any officer acting or purporting to act in the performance of his duties under these Bye-laws

11. Revocation of Licence

The Assembly may revoke any licence granted under paragraph (1) of these Bye-laws if any alteration is made to licenced premises, without the prior approval of the Assembly if the owner or manager of the bakery is convicted for any contravention of any provision of these Bye-laws.

12. Offence

Any person who fails to observe any provision of these Bye-laws commits an offence and is liable an conviction to a fine not exceeding 250 penalty units or to imprisonment for a term not exceeding six (6) months or to both.

13. Interpretation

In these Bye-laws unless the context otherwise requires – “flour” means wheaten flour and flour containing no wheaten substances such as cassava or maize, “bread” includes loaves, rolls, cakes, pastries and biscuits.

14. Application

These Bye-laws shall apply within the area of authority of the Municipal Assembly.

15. Any Bye-laws on control of bakeries in existence in the area of the Assembly before the commencement of these Bye-laws are hereby revoked.

Made at the meeting of the New Juaben South Municipal Assembly held on theday of.....2019.

HON. MICHAEL BOADI-SARPONG

Presiding Member

MUSAH YAHAYA FROKO

Municipal Co-ordinating Director

Approved by the Regional Co-ordinating Council on behalf of the Ministry of Local Government and Rural Development this day of 2019.

REGIONAL CO-ORDINATING DIRECTOR

**New Juaben South Municipal Assembly (Control of Water Bodies and use of River)
Bye-laws, 2019**

In exercise of the powers conferred on the New Juaben South Municipal Assembly referred to in these Bye-laws as the “Assembly” by section 181 of the Local Governance Act, 2016 (Act 936), these Bye-laws are hereby made:

1. Interpretation

For the purpose of these Bye-laws – “River” means any water shed, river, pond, lake, lagoon, waterfall, water course, and the like. “Weeding” means any activity that tends to disturb the natural environment or the land including cultivation, building, excavation, burning, hunting, cutting of trees, collecting of sand/gravel/clay/ animal farming or any like usage. “Riverside” means that piece of land measuring 30 metres from the meeting of the river and the land.

2. Riverside Vested in the Assembly

The ownership and use of all riverside is vested in the Assembly.

3. Prohibition

- a. No person shall weed or burn any river side except with written permission of the Assembly.
- b. No person shall carry on washing of vehicles or watering of cattle in any river side except at designated points.
- c. No person shall dump refuse in, or on the riverside of any river.
- d. No person shall use any chemical in an attempt to catch fish.
- e. No person shall use any river or riverside as a place of convenience,
- f. No person shall dump night soil in any river or riverside.

4. Penalty

A person who contravenes any of the provisions of these Bye-laws commits an offence and is liable on conviction to a maximum fine not exceeding 250 penalty units or in default to a term of imprisonment not exceeding six (6) months or to both.

Made at the meeting of the New Juaben South Municipal Assembly held on theday of.....2019.

HON. MICHAEL BOADI-SARPONG

Presiding Member

MUSAH YAHAYA FROKO

Municipal Co-ordinating Director

Approved by the Regional Co-ordinating Council on behalf of the Ministry of Local Government and Rural Development this day of 2019.

REGIONAL CO-ORDINATING DIRECTOR

New Juaben South Municipal Assembly (Construction and Placement of Kiosks) Bye-laws, 2019

In exercise of the powers conferred on the New Juaben South Municipal Assembly referred to in these Bye-laws as the “Assembly” by section 181 of the Local Governance Act, 2016 (Act 936), these Bye-laws are hereby made:

1. Permit

No person shall construct or keep any kiosk or container within the area of authority of the Municipal Assembly (hereafter referred to as “the Assembly”) for any purpose without first applying to the Assembly for permission.

2. Site Plan

Where such application is deposited with the Assembly, there shall be four three site plans of the area where the kiosk is to be kept together with four drawing plans of the proposed structure attach to the application.

3. Fee

When permission is granted following an inspection of the site there shall be paid to the Assembly a fee prescribed by the fee fixing resolution.

4. Temporary: Building Permit

After the requisite fee has been paid to the Assembly, the applicant shall be issued with a temporary building permit renewable after every six months. Save that the Assembly reserves the right to revoke the permit as and when it thinks fit in the interest of the public.

5. Display of Official Number

All kiosks shall display the official numbers allocated to them in (a) conspicuous place (s) on the kiosk.

- a. No kiosk shall be constructed on sand crate blocks
- b. No person shall use a kiosk as a dwelling house
- c. No person shall place a kiosk on a public footway
- d. No kiosk shall exceed twelve square metres in size.

6. Notification, Removal and Pulling Down

The Assembly shall give one month notice in writing to the owner or occupier of any kiosk constructed in contravention of these Bye-laws or where he cannot be found may affix to the kiosk notice in writing requiring such owner or occupier to remove the unauthorized kiosk within seven days from the date of the notice, or show sufficient cause why the kiosk should not be pulled down.

7. Offence

Any person who contravenes any provisions of these Bye-laws shall be guilty of an offence and shall be liable on conviction by a Court to a fine not exceeding 250 penalty units or in default to a term of imprisonment not exceeding six (6) months or to both.

8. Application

These Bye-laws shall apply within the area of authority of the Assembly.

Made at the meeting of the New Juaben South Municipal Assembly held on theday of.....2019.

HON. MICHAEL BOADI-SARPONG

Presiding Member

MUSAH YAHAYA FROKO

Municipal Co-ordinating Director

Approved by the Regional Co-ordinating Council on behalf of the Ministry of Local Government and Rural Development this day of 2019.

REGIONAL CO-ORDINATING DIRECTOR

New Juaben South Municipal Assembly (Funeral Hooliganism) Bye-laws, 2019

In exercise of the powers conferred on the New Juaben South Municipal Assembly referred to in these Bye-laws as the "Assembly" by section 181 of the Local Governance Act, 2016 (Act 936), these Bye-laws are hereby made:

1. Insecure Seating of Passengers

Any person in charge of a motor vehicle who on the pretext of a funeral celebration carries passenger outside a vehicle in a manner which endangers the lives of the passengers commits an offence and shall on conviction be liable to a fine not exceeding 250 penalty units or to a term of imprisonment not exceeding six (6) months or to both.

2. Over-Speeding and Unnecessary Sounding of Horns

Any person in charge of a motor vehicle who on the pretext of a funeral celebration over-speeds, drives in a manner which endangers the lives of pedestrians or sounds the horns of the vehicle continuously to disturb the public peace shall be guilty of an offence and shall on conviction be liable to a fine not exceeding 250 penalty units or to a term of imprisonment not exceeding six (6) months or both.

3. Illegal Road Blocks

Any person who on the pretext of a funeral celebration blocks any commercial road/street to restrict free movement of traffic or pedestrians without written authorization from the Office of the New Juaben South Municipal Assembly commits an offence and shall on conviction be liable to a fine not exceeding 250 penalty units or to a term of imprisonment not exceeding six (6) months or to both.

2. For the avoidance of doubt, the head of family celebrating the funeral shall be held responsible for the breach of section 3(1) above.

Made at the meeting of the New Juaben South Municipal Assembly held on theday of.....2019.

HON. MICHAEL BOADI-SARPONG

Presiding Member

MUSAH YAHAYA FROKO

Municipal Co-ordinating Director

Approved by the Regional Co-ordinating Council on behalf of the Ministry of Local Government and Rural Development this day of 2019.

REGIONAL CO-ORDINATING DIRECTOR

New Juaben South Municipal Assembly (Markets) Bye-laws, 2019

In exercise of the powers conferred on the New Juaben South Municipal Assembly referred to in these Bye-laws as the “Assembly” by section 181 of the Local Governance Act, 2016 (Act 936), these Bye-laws are hereby made:

1. Control of Markets

The New Juaben South Municipal Assembly (hereinafter referred to as the “Assembly”) shall, have the control and management of all authorized markets within the area of authority of the Assembly.

2. Allocations of Stalls/Stores

Markets stalls/stores shall be allocated in such manner as the Assembly may from time to time direct.

- a. Subject to the provisions of sub-paragraph (1) of this paragraph, applications for the allotment of stalls shall be made to the Assembly and allotment of available stalls shall be in order of priority of application and upon payment of the prescribed rent to the Assembly.
- b. The Assembly may refuse allotment of any stall/store to an applicant previously convicted of an offence under these Bye-laws.

3. Tenancy Agreement

- a. Any person(s) to whom a store /stall is allocated shall enter into a tenancy agreement with the Assembly which shall be renewable every two years.
- b. The tenant shall be required to pay a tenancy agreements renewal fee of an amount as shall be prescribed by the fee fixing resolution of the Assembly.

4. Rent for Stalls Assembly

Rent for stalls shall be an amount fixed by resolution of the Municipal Assembly.

5. Receipts for Stalls/Stores

On payment of rent for a stall, a receipt specifying the period in respect of which it is paid shall be issued to the payer and the receipt shall be prima facie evidence of the payment for the rent specified.

- a. Failure to produce the receipt on demand by a person authorized by the Assembly shall render the occupier of a stall liable to ejection from the stall/store.
- b. Any person served with a notice of ejection (which shall be in such form as the Assembly may direct) who fails to give up possession of the stall/store in accordance with the terms of the notice, shall be guilty of an offence and shall on conviction, be liable to a fine not exceeding 250 penalty units or to imprisonment for a term not exceeding six (6) months or to both.

6. Payment of Rent for Stalls/Stores

All rents shall be payable monthly, weekly or daily in advance and in the case of monthly or weekly occupations shall expire on the last day of the month or week in which rent has been paid. In the case of an allotment by the month the occupier of any stall/store shall give notice of at least seven days before the expiration of the period in respect of which rent has been paid, otherwise he shall be liable for rent in respect of the succeeding seven days.

7. Subletting of Stalls/Stores

No person shall sublet any stall/store or in any way share any stall in respect of which rent is payable except by permission in writing of the Assembly.

8. Penalty for Subletting

Any person who sublets his/her stall shall be guilty of an offence and shall on conviction be liable to a fine not exceeding 250 penalty units or to a term of imprisonment not exceeding six (6) months or to both.

9. Prohibition of Selling Outside the Market

No person shall sell or offer for sale during market hours any article at any place except in the market or in shop or in accordance with a hawker's licence to do so, issued by the Assembly.

- a. The fee for any licence issued under the provisions of sub-paragraph (1) of this paragraph, shall be that fixed by resolution of the Assembly.

10. Selling Outside the Market

Any person who sells any article outside the market except with a licence issued in accordance with these Bye-laws shall be guilty of an offence and shall on conviction be liable to a fine not exceeding 250 penalty units or to imprisonment for a term not exceeding six (6) months or to both.

11. Appropriation of Parts of Markets

Parts of the market shall, be specifically set aside by the Assembly for the sale of the following articles and the sale of such articles shall be prohibited elsewhere in the markets-

- a. Fresh Meat
- b. Fish
- c. Bread
- d. Palm-wine

Any person who sells any of these article specified in sub-paragraph (1) of paragraph 10 anywhere except in the part of the market specifically set aside for the sale of it, shall be guilty of an offence and shall on conviction be liable to a fine not exceeding 250 penalty units or imprisonment for a term not exceeding six (6) months or to both.

12. Daily Sellers

A part of the market shall be specifically set aside by the Assembly for the use of daily sellers who shall pay to the Assembly such daily fees as have been fixed by resolution of the Assembly.

13. Sales to be from Table

No person shall within the market expose any article or food for sale except from a table or other support of a minimum height of twenty inches from the ground.

Screening of Meat etc.

No person shall expose for sale in any market any meat, fish, bread, palm-wine or cook or prepare food unless it is protected by means of screens of a pattern approved by the Municipal Health Director.

14. Persons Suffering Contagious Diseases

No person suffering from infectious or contagious disease shall enter any market and any person suffering any such disease who enters the market shall be guilty of an offence and shall on conviction be liable to a fine not exceeding 250 penalty units or to imprisonment for a term not exceeding six (6) months.

15. Cleanliness

Every occupier of a stall/store shall during his occupation thereof keep it in a clean state, and shall brush, sweep or otherwise clean away dirt and rubbish from there before leaving at the end of the day's selling.

1. Every person occupying a stall/store or using a table or other support for the purpose of exposing for sale food thereon shall wash with clean water before leaving at the end of the day's selling, such stall, table or other support.
2. All dirt, rubbish and sweeping shall be deposited in covered receptacles (to be of a type approved by the Municipal Health Officer) provided by the Assembly for the purpose.

16. Prohibited Articles

No person shall bring or cause to be brought into the market or have therein any of the following;

- a. Any live animal except birds
- b. The skin of any animal unless it is dried and properly cured
- c. The offal of any animal except by permission of Environmental Health officers of the Assembly who shall act on the advice of the Municipal Health Director or a person authorized by such Municipal Health Director.

17. Cooping of Birds etc.

Fowls, ducks, guinea-fowls and turkeys offered for sale in the market shall be kept in coops or restrained in any other humane manner.

18. Children

Any person in charge of a child in the market shall be responsible for the good behavior of such child, shall clean up any litter, or any nuisance that such child may cause.

19. Butchers and their assistants, when engaged in carrying, handling or selling meat, shall wear clothing of a style approved by the Environmental Health Officer of the Assembly who shall act on the advice of the Municipal Health Director in respect of such style of clothing.

20. Unwholesome Food

Any person who brings into the market or sells or offers for sale therein any meat, fish, palm-wine, cooked food or other prepared food which is unwholesome, shall be guilty of an offence and shall, on conviction, be liable to a fine not exceeding 250 penalty units or to imprisonment for six (6) months or to both.

21. Market Hours

Every market shall be opened to the public between the hours of 6.00am and 6.00pm.

22. Prohibition of Display of Goods and Wares on Walkways in the Market

No person shall display his/her goods/wares on the walkway in the market except in the stall/store allotted to them.

23. Prohibition of Sleeping in the Market

No person shall use a market as a sleeping place, and any person found using a market place as such, shall be liable on conviction to a fine not exceeding 250 penalty units or to a term of imprisonment not exceeding six (6) months.

24. Right of Entry to Markets

It shall be lawful for the Municipal Environmental Health Officer concerned or the Municipal Health Director concerned or any such officer representing them, or either of them to enter the market at anytime and inform the Assembly of any non-compliance with any provision contained in these Bye-laws.

25. Obedience to Directions of Assembly

Every person using the market shall obey the directions of the officer of the Assembly including directions given for purpose of preserving cleanliness, order and regularity in such market and of facilitating the conduct of business therein.

26. Offence

Except otherwise provided in these Bye-laws any person who fails to comply with or contravene any of the provisions of these Bye-laws shall be guilty of an offence and shall on conviction be liable to a fine not exceeding 250 penalty units or in default to imprisonment for a term not exceeding six (6) months or both.

27. Application

These Bye-laws shall apply within the area of authority of the Assembly.

Made at the meeting of the New Juaben South Municipal Assembly held on theday of.....2019.

HON. MICHAEL BOADI-SARPONG

Presiding Member

MUSAH YAHAYA FROKO

Municipal Co-ordinating Director

Approved by the Regional Co-ordinating Council on behalf of the Ministry of Local Government and Rural Development this day of 2019.

REGIONAL CO-ORDINATING DIRECTOR

New Juaben South Municipal Assembly (Hawkers) Bye-laws, 2019

In exercise of the powers conferred on the New Juaben South Municipal Assembly referred to in these Bye-laws as the "Assembly" by section 181 of the Local Governance Act, 2016 (Act 936), these Bye-laws are hereby made:

1. Title

The Bye-laws may be cited as the New Juaben South Municipal Assembly (Control of Hawkers) Bye-laws 2007.

2. Hawkers to Obtain Licences

No person shall operate as a hawker, unless he obtains upon application, a licence from the New Juaben South Municipal Assembly (hereafter referred to as 'the Assembly') to do so.

- a. The licence shall be in such form as the Assembly may determine and shall be issued subject to such conditions as the Assembly may deem fit including the following;
- b. A hawker shall not sell, offer for sale or exhibit goods other than those in respect of which a licence has been issued and which are specified in writing therein;
- c. A hawker shall not erect any stall or other structure in any public place for the purpose of his trade or any business without a written permit from the Assembly.
- d. A hawker shall not obstruct or impede the free movement of vehicles or pedestrian traffic.

3. Application to Contain Particulars

Every application for a licence shall be made in writing and shall contain particulars of the goods, which the applicant wishes to sell.

4. Duration and Fees for Licence

A licence issued under these Bye-laws shall expire on the 31st December of the year in which it is issued

1. A licence shall be issued on the payment of such fee as may be fixed by resolution of the Assembly.

5. Hawkers to Produce Licence on Demand

1. Every hawker shall produce for inspection a licence granted under these Bye-laws upon demand being made on him by a person authorized in writing by the Assembly.
2. Any person who fails or refuses to produce the licence commits an offence.

6. Food Unfit for Human Consumption

No hawker shall sell or exhibit for sale any food, which is injurious to health or unfit for human consumption.

7. Every hawker shall protect all foods sold, offered for sale or exhibited for sale against dirt, flies and any form of contamination by the use of adequate cover approved by the Assembly and the Municipal Medical Officer of Health. The Municipal Environmental Health Officer or his assignees may seize any such food that has been exposed.

8. No hawkker shall erect any structure being a stall or store for trading purposes in any public place unless with the express authority of the Assembly.

9. Offence

Any person who contravenes any provision of these Bye-laws commits an offence and shall on conviction be liable to a fine not exceeding 250 penalty units or to a term of imprisonment not exceeding six (6) months or both.

10. Interpretation

In these Bye-laws unless the context otherwise requires 'hawkker' means any person who sells or offers for sale goods of any description in a place other than a recognized market or in his dwelling house or shop and includes any assistant employed by such person.

11. Application

These Bye-laws shall apply within the area of authority of the Assembly.

Made at the meeting of the New Juaben South Municipal Assembly held on theday of.....2019.

HON. MICHAEL BOADI-SARPONG

Presiding Member

MUSAH YAHAYA FROKO

Municipal Co-ordinating Director

Approved by the Regional Co-ordinating Council on behalf of the Ministry of Local Government and Rural Development this day of 2019.

REGIONAL CO-ORDINATING DIRECTOR

New Juaben South Municipal Assembly (Slaughterhouse) Bye-laws, 2019

In exercise of the powers conferred on the New Juaben South Municipal Assembly referred to in these Bye-laws as the "Assembly" by section 181 of the Local Governance Act, 2016 (Act 936), these Bye-laws are hereby made:

1. Call to be Slaughtered in Slaughter Houses

- a. No person shall slaughter any cattle or other animal for human consumption in any town or village within the area of authority of the Municipal Assembly (hereafter referred to as the 'Municipal Assembly') in any place except the public slaughter house provided by the Assembly or any place approved by the Assembly.
- b. No person shall sell or offer or expose for sale the flesh of any domestic animal except that has been slaughtered in a public slaughter house or other place approved by the Assembly.
- c. All butchers operating at the slaughter house shall be medically certified and be free from any infectious or contagious diseases.

2. Care of Animals to be Slaughtered

Any person who is in charge of any animal, which is about to be slaughtered, shall

- a. Give such animal sufficient water; and
- b. Protect such animal from harassment, pain or harm.

3. Methods of Slaughter

All animals slaughtered shall be killed by

- a. Cutting the throat after stunning; or
- b. 'By a captive bolt pistol'
 - i. No person shall use a captive bolt pistol under sub paragraph (1) of this paragraph unless he is so authorized by the Municipal Health Superintendent.

- ii. No animal shall be slaughtered within the sight of another animal.
- iii. Subject to the provisions of sub-paragraph (1) of this paragraph, a Health Officer or any person authorized by the Assembly shall direct the manner in which any animal may be slaughtered to prevent cruelty to such animal and any person so directed shall comply.

4. Users of Slaughter houses to Keep them Clean

Every person who uses a public slaughter house or other place approved by the Assembly for slaughtering animals shall keep such place in such a clean state as may be approved by the Health Officer or any other person authorized by the Assembly to oversee the slaughter house.

5. Fees

No person shall use a public slaughter house unless he/she pays to the Assembly such fee as may be fixed by resolution of the Assembly.

6. Offence

Any person who contravenes any provision of these Bye-laws commits an offence and is liable on conviction to a fine not exceeding 250 penalty units or to imprisonment for a term not exceeding six (6) months or to both.

7. Application

These Bye-laws shall apply within the area of authority of the Assembly.

8. Revocation

Any Bye-laws on Slaughter Houses in existence in the area of authority of the Assembly before the coming into force of these Bye-laws are hereby revoked.

Made at the meeting of the New Juaben South Municipal Assembly held on theday of.....2019.

HON. MICHAEL BOADI-SARPONG

Presiding Member

MUSAH YAHAYA FROKO

Municipal Co-ordinating Director

Approved by the Regional Co-ordinating Council on behalf of the Ministry of Local Government and Rural Development this day of 2019.

REGIONAL CO-ORDINATING DIRECTOR

New Juaben South Municipal Assembly (Cleansing) Bye-laws, 2019

In exercise of the powers conferred on the New Juaben South Municipal Assembly referred to in these Bye-laws as the "Assembly" by section 181 of the Local Governance Act, 2016 (Act 936), these Bye-laws are hereby made:

1. Owners etc. to keeping, Premises Clean

Every owner or occupier of a house or premises within the area of authority of the New Juaben South Municipal Assembly (hereafter referred to as 'the Assembly') shall clean, white-wash and paint such premises and keep the premises in good repair.

2. Assembly to Require Owners etc. to Act: to do any of the following Acts

- i. to remove, lower or trim to the satisfaction of the Assembly any tree, shrub or hedge overhanging or interfering in any way with the traffic in any street or with any wires or works of the Assembly
- ii. to remove any dilapidated fence or structure abutting on any public place.
- iii. To paint, distemper, white-wash or colour-wash the outside walls or roof of any building
- iv. To install outside lighting on the premises
- v. To tidy the premises; or
- vi. To move any derelict car or other vehicles

3. Inspection

Any authorized officer of the Assembly may enter any premises and inspect the state of maintenance of the premises.

4. No Person shall Park Vehicle etc. in Public Pathway

Any person who

- a. Parks a vehicle; or
- b. Packs goods or other things in any public pathway or pavement, commits an offence.

5. No Posters, Bills

No posters, bills, placards, paper sheet or other materials used for advertisement shall be posted or stuck on any wall, tree or fixtures other than:

- a. The space specifically provided or approved by the Assembly for such purposes; or
- b. Property owned or otherwise possessed or occupied by the advertiser.
- c. Sub-paragraph (1) of this paragraph shall not apply to advertisement or posters for elections or other occasions initiated by Government.

6. No litter etc, shall be Thrown into a Gutter or Drain

Any person who throws litter, refuse or other matter into a gutter or drain commits an offence and is liable on conviction to a fine not exceeding 250 penalty units or imprisonment not exceeding six (6) months.

7. Nuisance

Any person who for the purpose of his trade, vocation or other business causes a smell or other nuisance to the detriment of his neighbours or the public, commits an offence.

8. Offence

Except otherwise provided under these Bye-laws any person who contravenes any provision of these Bye-laws commits an offence and is liable on conviction to a fine not exceeding 250 penalty units or to imprisonment not exceeding six (6) months or to both or may be sentenced to do communal service not exceeding three months.

9. Interpretation

In these Bye-laws, unless the context otherwise requires – ‘building’ means any structure whatsoever and include stalls and kiosks, ‘vehicle’ include trucks, cranes, lorries, cars, motorcycles, tricycles, carts and wagons. ‘Roads’ include streets, kerb, pavement, sidewalk and footpath. ‘goods’ heaps of any items including sand, stone, etc.

10. Application

These Bye-laws shall apply within the area of authority of the Assembly.

Made at the meeting of the New Juaben South Municipal Assembly held on theday of.....2019.

HON. MICHAEL BOADI-SARPONG

Presiding Member

MUSAH YAHAYA FROKO

Municipal Co-ordinating Director

Approved by the Regional Co-ordinating Council on behalf of the Ministry of Local Government and Rural Development this day of 2019.

REGIONAL CO-ORDINATING DIRECTOR

New Juaben South Municipal Assembly (Control of Mills) Bye-laws, 2019

In exercise of the powers conferred on the New Juaben South Municipal Assembly referred to in these Bye-laws as the “Assembly” by section 181 of the Local Governance Act, 2016 (Act 936), these Bye-laws are hereby made:

1. Title

The Bye-laws maybe cited as the New Juaben South Municipal Assembly (Control of Mills) Bye-laws, 2019 and shall apply within the area of authority of the New Juaben South Municipal Assembly (hereinafter referred to as the Assembly).

2. Persons to obtain Licences

No person shall keep a mill within the area of authority of the New Juaben South Municipal Assembly (hereafter referred to as the 'Assembly') unless he obtains a licence issued by the Assembly for that purpose.

A licence issued by the Municipal Assembly shall expire on the 31st December of the year in which it is issued.

3. Fees

A fee fixed by resolution of the Municipal Assembly shall be paid to the Assembly in respect of a licence issued by it.

4. Infectious Disease

No owner or person in charge of mill shall allow any person who is not medically certified or suffering from any infectious or contagious diseases to enter any premises of a mill.

5. Structure not to be Used as Dwelling House

No person shall use a building erected for a mill as a dwelling house.

6. Cleanliness

The owner or person in charge of a mill shall keep the premises in a clean condition, and shall brush, sweep or otherwise clean away all dirt and rubbish there from at the end of the day's work.

7. Hours of Operation

Any mill for which a licence has been issued under these Bye-laws shall operate between the hours of 7:00 am and 6:00 pm on each day of operation.

8. Obstruction

No person shall obstruct or resist any officer or other person authorized by the assembly acting or purporting to act in the performance of his duties relating to any of these Bye-laws.

9. Offence

Any person who contravenes any provision of these Bye-laws shall be liable on conviction to a fine not exceeding 250 penalty units or to imprisonment for a term not exceeding six (6) months or to both.

a. The Assembly may withdraw the licence of any person who makes any alteration to any building licensed under these Bye-laws without the approval of the Assembly.

10. Interpretation

In these Bye-laws unless the context otherwise requires- 'mills' means any building fitted with machinery for the purpose of grinding corn, millet, cassava, palm nuts, or where flour is mixed.

11. Application

These Bye-laws shall be applicable within the area of authority of the Assembly.

Made at the meeting of the New Juaben South Municipal Assembly held on theday of.....2019.

.....
Presiding Member

.....
Secretary to Assembly

Approved by the Regional Co-ordinating Council on behalf of the Ministry of Local Government and Rural Development this day of 2019.

REGIONAL CO-ORDINATING DIRECTOR

New Juaben South Municipal Assembly (Herbalists) Bye-laws, 2019

In exercise of the powers conferred on the New Juaben South Municipal Assembly referred to in these Bye-laws as the "Assembly" by section 181 of the Local Governance Act, 2016 (Act 936), these Bye-laws are hereby made:

1. Licence

No herbalist shall practice within the area of authority of the Municipal Assembly (hereafter referred to as the Assembly) unless:

- a. He first registers with the Ghana Psychic and Traditional Healers Association or such other Traditional Healers Association recognized by the Assembly and
- b. He obtains a licence from the Assembly.

2. Endorsement of Application

Application for a licence by a herbalist practicing within the area of the authority of the Assembly shall be endorsed by the Chairman or Secretary of the Local Traditional Healers Association.

3. Inspection of Licence

Any person duly authorized by the Assembly shall request any holder of a licence to produce such licence for inspection.

4. Renewal of Licence

A licence issued under these Bye-laws shall expire on the 31st of December of the year in which it is issued and shall be subject to renewal in the ensuing year.

5. Fees

Fee payable to the Assembly in respect of any licence issued under these Bye-laws shall be determined by resolution of the Assembly.

6. Offence

Any person who contravenes any provision of these Bye-laws shall be guilty of an offence and shall on conviction be liable to a fine not exceeding 250 penalty units or to imprisonment not exceeding six (6) months; and in the case of a continuing offence to a further fine not exceeding 2 penalty units for each day that the offence continues, after written notice has been served on the offender.

7. Revocation of Licence

Where a herbalist has been convicted on at least three previous occasions of an offence involving fraud, the Assembly may revoke any licence issued to him under these Bye-laws.

8. Interpretation

In these Bye-laws, unless the context otherwise requires- 'herbalist' means a person who holds himself out as practicing therapeutics with herbs.

9. Application

These Bye-laws shall be applicable within the area of authority of the Assembly.

Made at the meeting of the New Juaben South Municipal Assembly held on theday of.....2019.

HON. MICHAEL BOADI-SARPONG

Presiding Member

MUSAH YAHAYA FROKO

Municipal Co-ordinating Director

Approved by the Regional Co-ordinating Council on behalf of the Ministry of Local Government and Rural Development this day of 2019.

REGIONAL CO-ORDINATING DIRECTOR

New Juaben South Municipal Assembly (Lorry Parks) Bye-laws, 2019

In exercise of the powers conferred on the New Juaben South Municipal Assembly referred to in these Bye-laws as the "Assembly" by section 181 of the Local Governance Act, 2016 (Act 936), these Bye-laws are hereby made:

1. Provision of Lorry Parks

No driver of a motor vehicle plying for public hire or fare shall, in the public park of any town within the area of authority of the new Juaben South Municipal Assembly (hereafter referred to as "the Assembly") between 6:00 a.m. and 6:00 p.m. load passengers or goods except at the place provided for the purpose by the Assembly.

i. Nothing in these Bye-laws shall prevent –

- a. The loading or unloading of passengers or good to or from any private store, dwelling house, shop or other premises within the town;
- b. The loading or unloading of passengers or goods at any place within such town in the event of an accident or bonafide breakdown of the vehicle.

2. Lorry Park Fees

There shall be payable for the use of the lorry park in respect of each motor vehicle a fee fixed by resolution of the Assembly.

- a. Every driver of a motor vehicle shall each day, on entering the lorry park, pay the fee to the person appointed by the Assembly to be in charge of the lorry park (hereinafter called the attendant") and shall produce the ticket to the attendant and any diver failing to produce such ticket shall be deemed to be that the vehicle is first entering the lorry park.

3. Mode of Entering a Park etc.

Every driver of a motor vehicle shall-

- a. Enter the lorry park by the opening entrance and leave by the opening exit;
- b. Park his motor vehicle in the lorry park in such space as maybe indicated to him by the attendant;
- c. Secure his motor vehicle from movement by keeping the hand brake on or adopting any other effective means; and
- d. Refrain from unnecessarily sounding the horn or other warning instrument.

4. Nuisance

No person shall cause nuisance in the lorry park.

5. Petrol Filling Station not to be Used as a Lorry Park

1. No person shall use petrol station as a lorry park, except for purposes of refueling.
2. The Assembly may revoke the licence of any petrol dealer who allows his petrol filling station to be used as a lorry park.

6. Bookmen

Any person or group of persons who wish to operate at any of the Assembly's approved lorry parks as Bookmen shall obtain a licence from the Assembly to do so.

- a. The cost of the licence shall be a fee fixed by resolution of the Assembly subject to the good conduct and good performance of the particular Bookman.
- b. The Assembly may revoke the licence of any Bookman for acts prejudicial to the good discipline and operation at any of its lorry parks.

7. Prohibition of Hawking in Lorry Parks

No person shall carry on any hawking, trade or business within any lorry park or on the foot-way or road-ways immediately bounding the parks as may from time to time be allocated for such purposes by the Municipal Assembly and also sales by registered stall-holders in the bread and hot meal stalls.

8. No Person to Sell Akpeteshie in Lorry Parks

No person shall sell akpeteshie or any intoxicating liquor in a lorry park.

9. Persons shall not Off-load a Vehicle on a Street or Lane

1. Any person who brings foodstuffs or animals to the market to sell shall not, park the vehicle, for the purpose of off-loading on the lanes or street adjacent to the park;
2. Foodstuffs or livestock unloaded at a lorry park shall be conveyed to the appropriate market by their owners within two hours.

10. Prohibition against the Use of Fire

No person shall light kindle fire or use any naked light in the Lorry Park.

11. Offence

1. Any person who contravenes the provisions of paragraph 2 and 4 of these Bye-laws shall pay on the spot-fine of 2 Penalty units to the Assembly or failing to comply with that, shall be guilty of an offence and shall be liable on conviction to a fine not exceeding 250 penalty units or in default to imprisonment for a term not exceeding six (6) months or to both.
2. Except otherwise provided in these Bye-laws any person who contravenes any of these Bye-laws shall be guilty of an offence and shall be liable on conviction to a fine not exceeding 250 penalty units or in default to imprisonment for a period not exceeding six (6) months or to both.

12. Application

These Bye-laws shall apply within the area of authority of the Assembly.

13. Any Bye-laws on lorry parks in existence in the area of authority of the Assembly before the coming into force of these Bye-laws are hereby revoked.

Made at the meeting of the New Juaben South Municipal Assembly held on theday of.....2019.

HON. MICHAEL BOADI-SARPONG

Presiding Member

MUSAH YAHAYA FROKO

Municipal Co-ordinating Director

Approved by the Regional Co-ordinating Council on behalf of the Ministry of Local Government and Rural Development this day of 2019.

REGIONAL CO-ORDINATING DIRECTOR

New Juaben South Municipal Assembly (Cemetery) Bye-laws, 2019

In exercise of the powers conferred on the New Juaben South Municipal Assembly referred to in these Bye-laws as the "Assembly" by section 181 of the Local Governance Act, 2016 (Act 936), these Bye-laws are hereby made:

1. Title

The Bye-laws may be cited as the New Juaben South Municipal Assembly (Cemetery) Bye-laws 2019 and shall apply within the area of authority of the Assembly.

2. Control of Cemetery

The Municipal Assembly hereinafter referred to as the 'Assembly' shall for the purposes of and subject to these Bye-laws have the control and management of all cemeteries within the area of authority of the Assembly.

3. Plan for Cemetery

The Assembly shall cause a plan of each Assembly Cemetery to be prepared by a licenced Surveyor, in which the position of all grave spaces and pathways shall be delineated and plotted and this plan shall be kept in the office of the sexton in-charge of the cemetery.

4. Infant Burial/Free Burials

In each Assembly cemetery, part may be set aside for infant burials and a part may likewise be set aside for free burials.

5. Grace Space

In every Assembly cemetery, grave shall be eight (8) feet by four (4) feet, provided that in that part of a cemetery, which may be reserved for infant burials, each grave shall be a four (4) feet by three (3) feet.

6. Department of Grave

No grave in the Assembly cemetery shall be less than six (6) feet deep.

7. Register of Burials

Each grave space delineated and plotted in the plan provided for in these Bye-laws shall be numbered and the sexton-in-charge of the Assembly cemetery shall cause a Register of Burials to be kept in the form shown in the second schedule

8. Adults

Not greater than six grave spaces shall in the Assembly cemetery be granted to any one person or family for the construction of a vault.

9. Head Stones

The foundation of a headstone or other memorial in the cemetery shall not be more than two (2) feet below the surface of the ground.

10. Crematoria

In each Assembly cemetery a part may be set apart as crematoria where in the opinion of the Assembly it is expedient to do so.

11. Registration

- a. No burial shall be allowed without a permit issued by the Assembly
- b. No burial shall be allowed outside the Assembly's approve cemetery
- c. Notwithstanding provisions of section 11 (b) above, where a burial is to be allowed outside the Assembly's approved cemetery, permission shall be sought from the Assembly and th MEHO must inspect and certify the suitability of where the intended burial is to take place at a fee specified by the fee fixing resolution.

12. Free Burial

No free burials shall be allowed without the written authority of the Municipal Assembly which shall specify the reasons why free burials were permitted.

13. Time of Burials

No burial shall take place in any Assembly cemetery except between the hours of 8:0am and 12:30pm in the afternoon of between the hours of 1:30pm and 5:00pm in the afternoon.

14. Fee for Grave Space

A fee for grave space and vaults in Assembly cemetery shall be payable at the rates fixed by resolution of the Assembly and approved by the Minister for Local Government provided that for any portion set aside for free burial no fee shall be charged.

15. Nuisance

- a. No person shall commit any nuisance in a cemetery.
- b. Persons/Organizations to whom portions of the cemetery have been allocated shall be responsible for the sanitation of those portions of the cemetery.

16. Any person contravening or failing to comply with any of the provisions of these Bye-laws shall be guilty of an offence and shall be liable on summary conviction to a fine not exceeding 250 penalty units or in default of payment of the fine to imprisonment for a term not exceeding six (6) months or both.

17. Application: These Bye-laws shall apply within all towns and villages within the area of authority of the Assembly.

Made at the meeting of the New Juaben South Municipal Assembly held on theday of.....2019.

HON. MICHAEL BOADI-SARPONG

Presiding Member

MUSAH YAHAYA FROKO

Municipal Co-ordinating Director

Approved by the Regional Co-ordinating Council on behalf of the Ministry of Local Government and Rural Development this day of 2019.

REGIONAL CO-ORDINATING DIRECTOR

First Schedule

Second Schedule

Register of Burial inNew Juaben South Municipal Assembly Cemetery at

 Name of Person Buried (Surname First)
 State of Stillborn Nameless Buried
 Date of Burial
 Registry Office
 Grave Space Granted
 Date on which Grave Space was Granted
 Name of Guarantee

Made at the meeting of the New Juaben South Municipal Assembly held on theday of.....2019.

HON. MICHAEL BOADI-SARPONG

Presiding Member

MUSAH YAHAYA FROKO

Municipal Co-ordinating Director

Approved by the Regional Co-ordinating Council on behalf of the Ministry of Local Government and Rural Development this day of 2019.

REGIONAL CO-ORDINATING DIRECTOR

New Juaben South Municipal Assembly (Licensing of Commercial Vehicles) Bye-laws, 2019

In exercise of the powers conferred on the New Juaben South Municipal Assembly referred to in these Bye-laws as the “Assembly” by section 181 of the Local Governance Act, 2016 (Act 936), these Bye-laws are hereby made:

1. Licence of Commercial Vehicles

Every person who owns a commercial vehicle within the area of authority of the Municipal Assembly (hereafter referred as the ‘Assembly’) shall obtain from the Assembly in respect of that a vehicle licence (hereafter referred to as ‘Commercial Vehicle Licence’.

2. Offence

Any person who owns a commercial vehicle without a licence in the Assembly’s area of authority shall be guilty of an offence and shall on summary conviction, be liable to a fine not exceeding 250 penalty units or in default of payment to a term of imprisonment not exceeding two weeks or both.

3. Form of Licence

A commercial vehicle licence shall be in such form as the Assembly may determine.

4. Period of Validity

A commercial vehicle licence shall be valid for the period indicated thereon.

5. Licence Fees

The fee payable shall be determined from time to time by resolution of the Assembly.

6. Who is the Owner of Vehicle

For the purpose of these Bye-laws, any person in whose custody, charge or possess or in whose home or premises a commercial vehicle is found or seen unless the Contrary is proved, shall be deemed to be the owner of that vehicle.

7. Identification Label

Any person to whom a commercial vehicle licence is issued shall paste on the vehicle an identification label provided by the Assembly for that purpose for the period that the licence remains in force.

8. Penalty

- a. Any person who without sufficient excuse contravenes any of the provisions of these Bye-laws shall be guilty of an offence and shall on summary conviction be liable to a fine not exceeding 250 penalty units or in default to a term of imprisonment not exceeding six (6) months or to both.
- b. Where a person has been convicted more than twice under these Bye-laws, the court shall order the suspension of his licence for period of three months in respect of each subsequent offence.

9. Application

These Bye-laws shall apply within the area of authority of the Municipal Assembly.

Made at the meeting of the New Juaben South Municipal Assembly held on theday of.....2019.

HON. MICHAEL BOADI-SARPONG

Presiding Member

MUSAH YAHAYA FROKO

Municipal Co-ordinating Director

Approved by the Regional Co-ordinating Council on behalf of the Ministry of Local Government and Rural Development this day of 2019.

REGIONAL CO-ORDINATING DIRECTOR

**New Juaben South Municipal Assembly (Winning, Excavation and Conveyance of Stone,
Gravel and Sand) Bye-laws, 2019**

In exercise of the powers conferred on the New Juaben South Municipal Assembly referred to in these Bye-laws as the "Assembly" by section 181 of the Local Governance Act, 2016 (Act 936), these Bye-laws are hereby made:

1. Payment of Fees

No person shall be permitted to excavate stone, gravel, or sand from the area of authority of the Assembly unless he obtains a licence from the New Juaben South Municipal Assembly (hereafter referred to as 'the Assembly') to do so.

1. There shall be payable in respect of the licence a fee to be fixed by resolution of the Assembly.
2. Any licence issued under this paragraph shall be subject to such conditions as the Assembly may determine.
3. Every licence issued under these Bye-laws shall expire on the 31st December of the year of issue.

2. Offence

Any person who contravenes paragraph (1) of these Bye-laws shall be guilty of an offence and shall upon conviction, be liable to a fine not exceeding 250 penalty units or a term of imprisonment not exceeding six (6) months or both.

- a. In addition to any penalty imposed on any person who contravenes any provision of these Bye-laws, the Assembly may withdraw the licence of any such offender.

3. Application

These Bye-laws shall apply within the area of authority of the Assembly.

4. Revocation

Any Bye-laws on collection of stone, gravel, and sand in existence in the area of authority of the Assembly before the coming into force of these Bye-laws are revoked.

Made at the meeting of the New Juaben South Municipal Assembly held on theday of.....2019.

HON. MICHAEL BOADI-SARPONG

Presiding Member

MUSAH YAHAYA FROKO

Municipal Co-ordinating Director

Approved by the Regional Co-ordinating Council on behalf of the Ministry of Local Government and Rural Development this day of 2019.

REGIONAL CO-ORDINATING DIRECTOR

New Juaben South Municipal Assembly (Licencing of Bicycles and Tricycles) Bye-laws, 2019

In exercise of the powers conferred on the New Juaben South Municipal Assembly referred to in these Bye-laws as the “Assembly” by section 181 of the Local Governance Act, 2016 (Act 936), these Bye-laws are hereby made:

1. Title and Application

These Bye-laws may be cited as the New Juaben South Municipal Assembly (Licencing of bicycles) Bye-laws, 2019, and shall apply within the area of authority of the New Juaben Municipal Assembly (hereinafter referred to as the “Assembly”).

2. Bicycle/Tricycle Licencing

Any person who owns a bicycle/tricycle within the area of authority of the Municipal Assembly (hereafter referred to as ‘the Assembly’) shall obtain from the Assembly a licence in respect of the bicycle/tricycle and such licence shall be renewable annually.

3. Bicycle/Tricycle

Any person who owns a bicycle/tricycle without a licence in the area of authority of the Assembly shall be guilty of an offence and shall on summary conviction be liable to a fine not exceeding 250 penalty units or a term of imprisonment not exceeding six (6) months or both.

4. Licence Fees

A licence fee fixed by resolution of the Assembly shall be payable annually by bicycle/tricycle owner in respect of each bicycle/tricycle used for commercial, trading or hiring purposes and for private use.

5. Register of Bicycle/Tricycle Licences

The Assembly shall keep a register of all bicycle/tricycle licences issued by it and shall specify in the register the name and address of every person to whom a bicycle licence has been issued.

6. Owners of Bicycles/Tricycles

For the purpose of these Bye-laws, any person in whose custody or possession or in whose house or premises a bicycle is found or seen shall unless the contrary is proved be deemed to be the person who owns that bicycle/tricycle.

7. Licence to be produced on Demand

It shall be the duty of any person who has a bicycle licence to produce and deliver it for examination to either a police officer or an officer of the Assembly who requests for it.

8. Badges

Any person to whom a bicycle/tricycle licence has been issued shall, while the licence remains in force, keep on the bicycle a badge of a type approved by the Assembly for use during the year in which the licence is issued.

9. Prohibition of Use of School Premises for Hiring Bicycles/Tricycles

No bicycle/tricycle hirer shall use school premises or a place near school premises for the hiring of bicycles/tricycles while schools are in session, except otherwise provided in these Bye-laws.

10. Duration & Cost of a Bicycle/Tricycle Licence

A bicycle/tricycle licence shall be valid as from the date of issue until the 31st December each year.

a. A bicycle/tricycle licence shall be in such form as the Assembly may determine.

b. A licence fee shall be paid annually by the bicycle/tricycle owner in respect of each bicycle/tricycle, as fixed by the Fee-Fixing Resolution of the Assembly.

11. Offence

Any person who contravenes any provision of these Bye-laws, shall be guilty of an offence and shall on conviction, be liable to a fine not exceeding 250 penalty units or to imprisonment for a term not exceeding six (6) months or both.

12. Revocation

Any Bye-laws on licensing of bicycles/tricycles in existence in the area of authority of the Assembly before the coming into force of these Bye-laws are revoked.

13. These Bye-laws shall apply within the area of authority of the Municipal Assembly.

Made at the meeting of the New Juaben South Municipal Assembly held on theday of.....2019.

HON. MICHAEL BOADI-SARPONG

Presiding Member

MUSAH YAHAYA FROKO

Municipal Co-ordinating Director

Approved by the Regional Co-ordinating Council on behalf of the Ministry of Local Government and Rural Development this day of 2019.

REGIONAL CO-ORDINATING DIRECTOR

New Juaben South Municipal Assembly (Stray Animals) Bye-laws, 2019

In exercise of the powers conferred on the New Juaben South Municipal Assembly referred to in these Bye-laws as the "Assembly" by section 181 of the Local Governance Act, 2016 (Act 936), these Bye-laws are hereby made:

1. Stray Animals etc. to be Impounded

Any person authorized by the Municipal Assembly (hereafter referred to as 'the Assembly') shall

- a. Seize any animal which he finds in any public place without any person in charge of it; and
- b. Impound such animal at a place set aside by the Assembly for that purpose or at a place approved by the Assembly.

2. Owner to Pay for Expenses

The owner of any impounded animal shall before such animal or bird is released to him pay to the Assembly

- a. Such penalty as may be fixed by resolution of the Assembly and
- b. Any expenses incurred by the assembly for the maintenance of such animal.

3. Assembly to Auction unclaimed Animal or Bird

- a. The Assembly may sell by public auction any impounded animal if the owner thereof fails to pay the penalty specified in paragraph 2 of these Bye-laws, within ten days of such impoundment.
- b. proceeds of the auction sale shall be paid into the account of the Assembly.

4. Notice to be given to Owner

The Assembly shall before auctioning any stray animal give six days notice of the sale to the owner of such animal.

- a. where the owner is not known the notice shall be placed in a conspicuous place in the town or village where the animal was found.

5. Owner to Pay for Damage

Where damage is done by the impounded animal to the crops or other property of another person, the owner of such impounded animal shall pay for such damage.

6. Interpretation

In these Bye-laws unless the context otherwise requires – 'animal' means cow, horse, sheep, goat, dog, or pig.

7. These Bye-laws shall apply within the area of authority of the Assembly.

Made at the meeting of the New Juaben South Municipal Assembly held on theday of.....2019.

HON. MICHAEL BOADI-SARPONG

Presiding Member

MUSAH YAHAYA FROKO

Municipal Co-ordinating Director

Approved by the Regional Co-ordinating Council on behalf of the Ministry of Local Government and Rural Development this day of 2019.

REGIONAL CO-ORDINATING DIRECTOR

New Juaben South Municipal Assembly (Distilling and Sale of Akpeteshie) Bye-laws, 2019

In exercise of the powers conferred on the New Juaben South Municipal Assembly referred to in these Bye-laws as the “Assembly” by section 181 of the Local Governance Act, 2016 (Act 936), these Bye-laws are hereby made:

1. Distillers and Sellers of the Akpeteshie etc. to obtain Licence

- a. Any person who wishes so distill or sell akpeteshie or any intoxicating liquor made by Ghanaians shall apply to and obtain from the New Juaben South Municipal Assembly hereafter referred to as the Assembly a licence to do so.
- b. Any licence granted under these Bye-laws shall expire on the 31st December of the year in which it is granted.

2. Fee

There shall be payable for any licence such fee as the Assembly may by resolution determine.

3. Offence

Any person who contravenes the provisions of sub-paragraph (1) of paragraph (1) of these Bye-laws commits an offence and is liable on conviction to a fine not exceeding 250 penalty units or to imprisonment not exceeding six (6) months or both.

4. Application

These Bye-laws shall apply within the area of authority of the Assembly.

5. Revocation

Any Bye-laws on control of distilling and selling of Akpeteshie in existence in the area of authority of the Assembly before the coming into force of these Bye-laws are hereby revoked.

Made at the meeting of the New Juaben South Municipal Assembly held on theday of.....2019.

HON. MICHAEL BOADI-SARPONG

Presiding Member

MUSAH YAHAYA FROKO

Municipal Co-ordinating Director

Approved by the Regional Co-ordinating Council on behalf of the Ministry of Local Government and Rural Development this day of 2019.

REGIONAL CO-ORDINATING DIRECTOR

New Juaben South Municipal Assembly (Control of Economic Trees) Bye-laws, 2019

In exercise of the powers conferred on the New Juaben South Municipal Assembly referred to in these Bye-laws as the “Assembly” by section 181 of the Local Governance Act, 2016 (Act 936), these Bye-laws are hereby made:

1. Prohibition of Cutting of Economic Trees

No person shall cut down economic tree in the Municipal Assembly unless he first obtains a permit in writing to do so from the New Juaben South Municipal Assembly (hereafter referred to as ‘the Assembly’).

2. Trees to be Replanted

Any person who is granted a permit under these Bye-laws to cut an economic tree shall replant a tree of the same or similar stock within 30 days at the spot or in the vicinity where the tree is cut.

3. Fee

The fee payable to the Assembly for the permit shall be of an amount fixed from time to time by resolution of the Assembly.

4. Offence

Any person who contravenes any provisions of these Bye-laws commits an offence and shall be liable on conviction to a fine not exceeding 250 penalty units or to a term of imprisonment not exceeding six (6) months or both.

5. Interpretation

In these Bye-laws unless the context otherwise requires – ‘economic tree’ means any tree which provides any form of benefit to the Assembly.

6. These Bye-laws shall apply within the area of authority of the Assembly.

Made at the meeting of the New Juaben South Municipal Assembly held on theday of.....2019.

HON. MICHAEL BOADI-SARPONG*Presiding Member***MUSAH YAHAYA FROKO***Municipal Co-ordinating Director*

Approved by the Regional Co-ordinating Council on behalf of the Ministry of Local Government and Rural Development this day of 2019.

*REGIONAL CO-ORDINATING DIRECTOR***New Juaben South Municipal Assembly (Entertainment) Bye-laws, 2019**

In exercise of the powers conferred on the New Juaben South Municipal Assembly referred to in these Bye-laws as the “Assembly” by section 181 of the Local Governance Act, 2016 (Act 936), these Bye-laws are hereby made:

1. Entertainment

No person shall undertake or perform in the Municipal Assembly any of the acts of entertainments or things specified in the schedule to these Bye-laws unless he pays to the Assembly a fee fixed by resolution of the Assembly.

- a. Where any entertainment, act or thing is to be held in any premises other than the Community Center, Town Hall or Cultural Center, the Landlord or occupier granting permission for the use of the premises shall not allow such entertainment or act or thing to take place unless she/he is satisfied that the necessary fees has been paid to the Assembly.

2. Prohibition of Children under 18 Years

- a. No promoter of a dance or magical show shall allow any child below the age of 18 years to enter or remain on the premises where the dance or magical show is being held.
- b. No promoter of a theatrical performance shall allow any child below the age of 18 years to enter or remain on the premises where the theatrical performance extends beyond nine o’clock in the evening.

3. Offence

Any person who contravenes any provisions of these Bye-laws commits an offence and shall be liable on conviction to a fine not exceeding 250 penalty units or to imprisonment not exceeding six (6) months or both.

4. Application

These Bye-laws shall apply within the area of authority of the Assembly.

5. Revocation

Any Bye-laws on entertainment in existence in the area of authority of the Assembly before the coming into force of these Bye-laws are hereby revoked.

6. Schedule

Entertainments, any acts, things requiring payment of fees such as concerts, cantatas, boxing, magic shows, dancing, drumming, music or theatrical performances, cinemas, videos or other entertainments to which admission is to be obtained on payment of any money or reward except the whole proceeds are being devoted to charity.

Made at the meeting of the New Juaben South Municipal Assembly held on theday of.....2019.

HON. MICHAEL BOADI-SARPONG

Presiding Member

MUSAH YAHAYA FROKO

Municipal Co-ordinating Director

Approved by the Regional Co-ordinating Council on behalf of the Ministry of Local Government and Rural Development this day of 2019.

REGIONAL CO-ORDINATING DIRECTOR

**New Juaben South Municipal Assembly (Sale of Palm-Wine, Corn Beer,
Pito or Akpeteshie) Bye-laws, 2019**

In exercise of the powers conferred on the New Juaben South Municipal Assembly referred to in these Bye-laws as the "Assembly" by section 181 of the Local Governance Act, 2016 (Act 936), these Bye-laws are hereby made:

1. Place to Sell and Grant of Licence

No palm-wine or corn bear, pito or akpeteshie shall be sold except upon premises which have been approved and licenced by the Assembly.

2. Application for Licence

a. An application for a licence shall be made in writing to the Assembly, and the licence shall be issued subject to such conditions as the Assembly may impose.

b. Licence may be granted half yearly and every licence shall, unless forfeited, continue in force from the date of issue until the 30th day of June or the 31st day December, whichever comes first.

3. Fees

The fee for every half yearly licence shall be in accordance with the Fee-Fixing Resolution of the Assembly and no licence shall be granted on payment of a sum less than the fee for a whole half year.

4. Condition of premises to be used for Sale

a. A room used for the sale of consumption of palm-wine, corn beer, or akpeteshie in any premises licenced under these Bye-laws shall not be less than 4 metres long, nor less than 6 metres wide and no part of such room shall be less than 5 metres high.

b. The floor of any such room shall be of concrete or other impervious material and the walls shall be capable of being washed.

c. In every such room adequate lighting and ventilation shall be provided.

d. No room used for the sale or consumption of palm-wine or corn beer, pito or akpeteshie in any premises licenced under these Bye-laws shall be used as a living or bedrooms nor shall it open directly into any such room or in a latrine, bathroom or kitchen.

e. In every room used for sale of palm-wine or corn beer or akpeteshie in any premises under these Bye-laws, fly-proof storage shall be provided for stocks or palm-wine or corn beer, pito or akpeteshie not in immediate use.

f. There shall be shelves for the storage of drinks and other utensils and sufficient chairs or forms and tables for the accommodation of customers.

5. Prohibition of persons with Infectious Diseases from Premises

a. No licensee or person in charge of the premises licenced for the sale of palm-wine, corn beer, pito or akpeteshie shall allow a person who is not medically certified or suffering from an infectious disease to take part in the serving or to remain on the premises.

b. A person of unsound mind shall be kept away from the premises.

6. Provision of Sanitation Facilities on the Premises

- a. There shall be suitable arrangements approved by the Environmental Health Officer or an officer appointed by him for the cleaning of glasses, drinks and storage of utensils in the premises.
- b. There shall be provided in such places sanitary facilities and places of convenience as the Assembly may determine.

7. Prohibition of Sale at Lorry Parks and within 300 Metres from Lorry Parks

No person shall under any circumstance sell or offer for sale palm-wine, corn beer, pito, akpeteshie or any other alcoholic beverage at a lorry park or within a radius of 300 metres from a lorry park.

8. Obstruction of Assembly in Performance of Duties

No person shall obstruct or resist any officer or other person appointed by the Assembly who is acting or purporting to act in the performance of any duties relating to any of the purposes of these Bye-laws.

9. Assembly's Discretionary Powers to Withdraw Licence

The Assembly may withdraw any licence under these Bye-laws if any alteration is made to any licenced premises or if the licensee is convicted of any contravention or breach of any provisions of these Bye-laws.

10. Display of Signboards at Entrance of Premises

The holder of a permit shall keep suspended or fix over the entrance of a licenced premises a sign board with his name, the number of his licence and the words 'licenced to sell palm-wine, corn beer (Pito) or Akpeteshie' as appropriate conspicuously written.

11. Penalty

A person who contravenes any provisions of these Bye-laws shall be liable on summary conviction to a fine not exceeding 250 penalty units or imprisonment of a term not exceeding six (6) months.

Made at the meeting of the New Juaben South Municipal Assembly held on theday of.....2019.

HON. MICHAEL BOADI-SARPONG

Presiding Member

MUSAH YAHAYA FROKO

Municipal Co-ordinating Director

Approved by the Regional Co-ordinating Council on behalf of the Ministry of Local Government and Rural Development this day of 2019.

REGIONAL CO-ORDINATING DIRECTOR

New Juaben South Municipal Assembly (Control of Bush Fires) Bye-laws, 2019

In exercise of the powers conferred on the New Juaben South Municipal Assembly referred to in these Bye-laws as the "Assembly" by section 181 of the Local Governance Act, 2016 (Act 936), these Bye-laws are hereby made:

1. Title

These Bye-laws may be cited as the Municipal Assembly (Control of Bush Fires) Bye-laws 2001 and It shall apply to all towns and villages within the area of authority of the Municipal Assembly.

2. Prohibition of Bush Fires

Except as otherwise provided under this byelaws it is unlawful for any person to start a bushfire for any purpose whatsoever.

3. Meaning of Starting a Bush Fire

For the purpose of this a person starts a bushfire if any action of his results in the uncontrolled burning of any farm, forest or grassland.

4. Fire Belt to be Created

Any farmer who by way of necessity wishes to set fire in his farm shall first create belt of at least six feet wide around the farm and he shall also engage the services of farm attendants or the services of fire volunteers to control the fire.

5. Prevention of Fire originating by Roadside

- a. Any organization responsible for the clearing and weeding of any roadside shall ensure that the roadside is kept free of all bushfire hazards.
- b. Where any damage is caused by a fire set by an employee of any organization the organization shall be held responsible for the damage.

6. Control of Fire

Any person who starts a fire permitted by this Law shall control the spread of the fire.

7. Duty to Report Bush Fires

Any person who-

- (a) Fails to report a person known to him to have started or caused a bushfire, to a person or body specified in sub-paragraph (i) to (v) of paragraph (b) at this subsector; or
- (b) Being aware of the occurrence of a bush fire, without good cause, fails to report the occurrence to
 - i. A member of the town area or unit fire Volunteer Squared
 - ii. A member of the bush fire control Sub-Committee
 - iii. A Police Officer
 - iv. The Traditional Authority in the area of the bush fire commits an offence.

8. There shall be established in every town, area or unit a Fire Volunteer Squared

9. Penalty

Any person who contravenes any provision of the Bye-laws commits an offence and is liable on summary conviction to a fine not exceeding 250 penalty units or to a term of imprisonment not exceeding 6 months or to both.

Made at the meeting of the New Juaben South Municipal Assembly held on theday of.....2019.

HON. MICHAEL BOADI-SARPONG

Presiding Member

MUSAH YAHAYA FROKO

Municipal Co-ordinating Director

Approved by the Regional Co-ordinating Council on behalf of the Ministry of Local Government and Rural Development this day of 2019.

REGIONAL CO-ORDINATING DIRECTOR

New Juaben South Municipal Assembly (Control of Rates) Bye-laws, 2019

In exercise of the powers conferred on the New Juaben South Municipal Assembly referred to in these Bye-laws as the "Assembly" by section 181 of the Local Governance Act, 2016 (Act 936), these Bye-laws are hereby made:

1. Title

These Bye-laws may be cited as the New Juaben South Municipal Assembly (Payment of Rates) Bye-laws 2019.

2. Payment of Rates

- a. It shall be the duty of a person liable to pay rates to the New Juaben Municipal South Assembly hereinafter referred to as the Assembly to do so at the offices of the Assembly or to any accredited agent of the Assembly on or before 1st April each year.
- b. The Assembly reserves the right to exert any reasonable pressure to bear on rate payer to pay his or her rate and or prosecute any defaulter.
- c. Any Officer, Agent or Employee acting on behalf of the Assembly to comply with Section 2 (a,b) of this Bye-law shall not be liable for such acts done while carrying out official duty or duties.

3. Obstruction

No person or group of persons shall obstruct any officer or agent of the Assembly in carrying out the provision of Section 2 (a,b) of these Bye-laws. Any person who fails to pay any rat imposed by the Assembly and or contravenes any of the provisions of this Bye-laws commits an offence and on conviction liable to a fine not exceeding 250 penalty units or in default of payment to a term of imprisonment not exceeding six (6) months or to both.

4. Interpretation

In this Bye-law, “Rate” means all rates, fees, tolls, levy, licenses, fines, taxes imposed by the Assembly in a Fee-Fixing Resolution “Reasonable pressure” means seizure of goods. Closure of licenced premises, stores, warehouses or any enclosure where wares are kept for sale.

5. Penalty

- a. A person who contravenes any provision of these Bye-laws commits an offence and is liable on summary conviction to a fine not exceeding 250 penalty units or in default to a term of imprisonment not exceeding six months or to both.
- b. For each day, an offence is continued after a written notice has been served on the offender, a further penalty of 2 penalty units shall be imposed daily and the licence be revoked.

Made at the meeting of the New Juaben South Municipal Assembly held on theday of.....2019.

HON. MICHAEL BOADI-SARPONG

Presiding Member

MUSAH YAHAYA FROKO

Municipal Co-ordinating Director

Approved by the Regional Co-ordinating Council on behalf of the Ministry of Local Government and Rural Development this day of 2019.

REGIONAL CO-ORDINATING DIRECTOR

New Juaben South Municipal Assembly (Control of Transport Unions) Bye-laws, 2019

In exercise of the powers conferred on the New Juaben South Municipal Assembly referred to in these Bye-laws as the “Assembly” by section 181 of the Local Governance Act, 2016 (Act 936), these Bye-laws are hereby made:

1. Title

These Bye-laws may be cited as the New Juaben South Municipal Assembly (Control of Transport Union) Bye-laws 2019 and shall apply within the area of authority of the New Juaben South Municipal Assembly (hereinafter referred to as the “Assembly”).

2. Licence

No person or group of persons shall operate a Transport Union or a branch of any Transport Union within the area of authority of the New Juaben South Municipal Assembly unless such a person or group of persons have obtained a licence issued by the Assembly for that purpose.

Any transport union licensed by the Assembly shall further seek permit from the Assembly to ply particular routes.

3. Fee

The fee payable to the Assembly for any licence issued in accordance with these Bye-laws shall be an amount prescribes by a Fee Fixing Resolution of the Assembly.

4. Penalty

Any person or group of persons who contravenes or fails to comply with any of the provisions of these Bye-laws shall be guilty of an offence and on conviction be liable to a fine not exceeding 250 penalty units or in default to imprisonment for a term not exceeding six (6) months or to both.

5. Interpretation

In these Bye-laws, “Transport Union” means any organization of private commercial vehicle owners and their drivers.

6. Application

This Bye-law shall apply within the area of Authority within the Municipal Assembly.

Made at the meeting of the New Juaben South Municipal Assembly held on theday of.....2019.

HON. MICHAEL BOADI-SARPONG
Presiding Member

MUSAH YAHAYA FROKO
Municipal Co-ordinating Director

Approved by the Regional Co-ordinating Council on behalf of the Ministry of Local Government and Rural Development this day of 2019.

REGIONAL CO-ORDINATING DIRECTOR

New Juaben South Municipal Assembly (Control of Artisans) Bye-laws, 2019

In exercise of the powers conferred on the New Juaben South Municipal Assembly referred to in these Bye-laws as the “Assembly” by section 181 of the Local Governance Act, 2016 (Act 936), these Bye-laws are hereby made:

1. Title

These Bye-laws may be cited as the New Juaben South Municipal Assembly (Control of Artisans) Bye-laws 2019 and shall apply within the area of authority of the New Juaben South Municipal Assembly (hereinafter referred to as the “Assembly”).

2. Licence

No person or group of persons shall operate as artisans within the area of authority of the New Juaben South Municipal Assembly unless such a person or group of persons have obtained a licence issued by the Assembly for that purpose.

a. The licenses shall be renewed annually.

3. Fee

The fee payable to the Assembly for any licence issued in accordance with these Bye-laws shall be an amount prescribes by a Fee Fixing Resolution of the Assembly.

4. Penalty

Any person or group of persons who contravenes or fails to comply with any of the provisions of these Bye-laws shall be guilty of an offence and on conviction be liable to a fine not exceeding 250 penalty units or in default to imprisonment for a term not exceeding six (6) months or to both.

5. Interpretation

In these Bye-laws, “Artisans” shall include;

Fitters	Vulcanizes	Photographers
Welders	Bicycle Repairers	Raffia Workers
“Straighter”	Masons	Glass Workers
Sprayers	Carpenters	Leather Workers
Electricians	Plumbers	Tailors
Upholsters	Wireless and Radio Repairers	Seamstresses
Washer Men	Steel Benders	Hairdressers
Barbers	Painters	Technicians
Metal Workers	Canopy Hirers	Black Smiths
Manufacturers of Blocks	Refrigerator Mechanics	Undertaker etc.

Made at the meeting of the New Juaben South Municipal Assembly held on theday of.....2019.

HON. MICHAEL BOADI-SARPONG
Presiding Member

MUSAH YAHAYA FROKO
Municipal Co-ordinating Director

Approved by the Regional Co-ordinating Council on behalf of the Ministry of Local Government and Rural Development this day of 2019.

REGIONAL CO-ORDINATING DIRECTOR

New Juaben South Municipal Assembly (Enforcement) Bye-laws, 2019

In exercise of the powers conferred on the New Juaben South Municipal Assembly referred to in these Bye-laws as the “Assembly” by section 181 of the Local Governance Act, 2016 (Act 936), these Bye-laws are hereby made:

1. Title

These Bye-laws may be cited as the New Juaben South Municipal Assembly (Enforcement) Bye-laws 2019 and shall apply within the area of authority of the New Juaben South Municipal Assembly (hereinafter referred to as the “Assembly”).

2. The enforcement of these Bye-laws shall be the responsibility of every person within the area of authority of the Municipal Assembly including the Municipal Guards, the Environmental Health Officers, the Municipal works Department, the Municipal Revenue Officers and the Ghana Police Service and any other person authorized by the Assembly to do so.
3. Any person who commits or is suspected to have committed any offence under these by laws may be fined on the spot or arrested and prosecuted.
4. The spot fine shall be such an amount as prescribed in the applicable fee fixing resolution.
5. Anybody authorized by the Assembly including the Municipal Guard shall have the powers to arrest, seize and fine whilst the Municipal Environmental Health Officer shall have the powers to arrest, seize items and prosecute offenders.

Made at the meeting of the New Juaben South Municipal Assembly held on theday of.....2019.

HON. MICHAEL BOADI-SARPONG

Presiding Member

MUSAH YAHAYA FROKO

Municipal Co-ordinating Director

Approved by the Regional Co-ordinating Council on behalf of the Ministry of Local Government and Rural Development this day of 2019.

REGIONAL CO-ORDINATING DIRECTOR