

NEW JUABEN SOUTH MUNICIPAL ASSEMBLY

2022 ANNUAL ACTION PLAN



MPCU

OCTOBER, 2021

2022 COMPOSITE ANNUAL ACTION PLAN

ECONOMIC DEVELOPMENT												
BROAD ACTIVITIES	LOCATION	TIME FRAME (2022)				COST (GH¢)			PROGRAM STATUS		IMPLEMENTING INSTITUTIONS/ DEPARTMENTS	
		Q 1	Q 2	Q3	Q4	GoG	IGF/ ABFA	OTHER S	NEW	ON-GOING	LEAD	COLLA.
1. Maintain markets	Juaben Serwaa, Central, Zongo and Beads markets	X	X	X	X	25,000.00				√	Works Dept.	NJSMA
2. Complete Zongo market (Phase 2)	Zongo Market	X	X	X	X	450,000.00		√		√	Works Dept.	NJSMA
3. Redevelop and furnish Jackson Park Phase 1& 2)	Jackson Park	X	X	X		17,000,000.00			√		Works Dept.	NJSMA
4. Develop and promote tourism potentials and Festivals	Obourtabiri	X	X	X	X	20,000.00			√		Central Admin.	NJSMA
5. Organize stakeholder forum with SMEs	Koforidua		X		X	20,000.00				√	GEA (NBSSI)	NJSMA
6. Sensitize 5 women groups on income generating activities	New Juaben South		X				2,000.00		√		Co-operatives	Social Development , BAC
7. Organize advance community based skills training in cosmetology for 30 women	Koforidua		X			5,088.00			√		GEA (NBSSI)	NJSMA
8. Support for 1D1F	Municipal wide	X	X	X	X	30,000.00	20,000.00				GEA, AGRIC	Central Admin.

9. Organize basic business orientation workshop	Koforidua				X	8,900.00			√		GEA (NBSSI)	NJSMA
10. Organize technology improvement training in auto diagnosis motor vehicle servicing for Garages Association members	Koforidua			X		5,088.00			√		GEA (NBSSI)	NJSMA
11. Organize training program for 25 youth in LCD TV, LED TV and Plasma TV repairs	Koforidua	X				5,088.00			√		GEA (NBSSI)	NJSMA
12. Organize training in records keeping, costing and pricing for 25 entrepreneurs	Municipal Wide				X	8,900.00			√		GEA (NBSSI)	NJSMA
13. Monitor start-up kits beneficiaries	Municipal Wide	X				8,900.00			√		GEA (NBSSI)	NJSMA
14. Provide mentorship training for MSMEs	Municipal Wide				X	5,088.00			√		GEA (NBSSI)	NJSMA
15. Organize entrepreneurship training and company registration for 5 women	Municipal Wide				X	8,900.00			√		GEA (NBSSI)	NJSMA

16. Organize staff training in extension methodologies	Municipal Wide	X	X	X	X		3,000.00		√		Agric. Dept.	NJSMA
17. Organize crop demonstration exercise	Municipal Wide	X	X				7,000.00			√	Agric. Dept.	NJSMA
18. Promote the cultivation of non-traditional crops (eg. Orange fleshed sweet potatoes, Taro etc.)	Municipal Wide	X	X			10,000.00			√		Agric. Dept.	NJSMA
19. Organize livestock demonstration exercise	Municipal Wide	X	X				8,000.00			√	Agric. Dept.	NJSMA
20. Promote non-traditional livestock production e.g. Snails, grasscutter, rabbit etc.	Municipal Wide	X	X			10,000.00					Agric. Dept.	NJSMA
21. Organize sensitization program on livestock housing	Municipal Wide	X	X	X	X		4,500.00		√		Agric. Dept.	NJSMA
22. Support prophylactic treatments	Municipal Wide	X	X	X	X		10,000.00		√		Agric. Dept.	NJSMA
23. Promote nutrition sensitive agriculture	Municipal Wide	X	X			15,000.00			√		Agric. Dept.	NJSMA
24. Carry out farm and home visits	Municipal Wide	X	X	X	X	40,000.00				√	Agric. Dept.	NJSMA

25. Support monitoring and supervision	Municipal Wide	X	X	X	X		10,000.00			√		Agric. Dept.	NJSMA
26. Control pests and diseases	Municipal Wide	X	X	X	X	30,000.00			√			Agric. Dept.	NJSMA
27. Monitor agro-chemical shops	Municipal Wide	X	X	X	X		5,000.00		√			Agric. Dept.	NJSMA
28. Educate farmers on safe use of agrochemicals	Municipal Wide	X	X	X	X		8,000.00			√		Agric. Dept.	NJSMA
29. Promote climate smart agriculture	Municipal Wide	X	X	X	X	25,000.00			√			Agric. Dept.	NJSMA
30. Support the marginalized in agriculture	Municipal Wide	X	X			30,000.00			√			Agric. Dept.	NJSMA
31. Intensify organic agriculture	Municipal Wide	X	X	X	X	40,000.00				√		Agric. Dept.	NJSMA
32. Promote Planting for Food and Jobs (PFJ)	Municipal Wide	X	X	X	X	70,000.00				√		Agric. Dept.	NJSMA
33. Promote Rearing for Food and Jobs (RFJ)	Municipal Wide	X	X	X	X	70,000.00				√		Agric. Dept.	NJSMA
34. Manage post-harvest losses	Municipal Wide	X	X			30,000.00				√		Agric. Dept.	NJSMA
35. Promote small scale irrigation	Municipal Wide	X	X			120,000.00			√			Agric. Dept.	NJSMA
36. Educate farmers on maintenance of farm structures	Municipal Wide	X	X			6,000.00			√			Agric. Dept.	NJSMA
37. Determine production levels through MRACLS (Crops) and livestock census annually	Municipal Wide	X	X	X	X	13,000.00				√		Agric. Dept.	NJSMA

38. Organize Farmer's Day Celebration	Municipal Wide				X	40,000.00				√	Agric. Dept.	NJSMA
SUB- TOTAL						GH¢ 18,227,452.00						
SOCIAL DEVELOPMENT												
BROAD ACTIVITIES	LOCATION	TIME FRAME (2022)				COST (GH¢)			PROGRAM STATUS		IMPLEMENTING INSTITUTIONS/ DEPARTMENTS	
		Q 1	Q 2	Q3	Q4	GoG	IGF/ ABFA	OTHER S	NEW	OGOING	LEAD	COLLA.
39. Construct and furnish 3 No. CHPS compound	Simpoamiensa, Nyerede South, Agavenya	X	X	X	X	900,000.00			√		Dept. of Health	NJSMA
40. Maintain CHPs compounds and Health Centres	Municipal Wide	X	X	X	X	20,000.00			√		Works Dept.	Dept. of Health/ NJSMA
41. Embark on Malaria Control, TB and Sexual reproductive health program	Municipal Wide	X	X	X	X	50,000.00				√	Dept. of Health	NJSMA
42. Support for HIV/AIDS activities in the Municipality	Municipal Wide	X	X	X	X	12,012.00				√	DSWCD	MAC/
43. Empower PWDs through the 3% DCF	Municipal Wide	X	X	X	X	180,000.00				√	DSWCD	NJSMA
44. Sensitize PWDs on the use of the 3% DCF	Municipal Wide	X	X	X	X		2,500.00			√	DSWCD	NJSMA
45. Monitor LEAP activities and sensitize communities on LEAP	Municipal Wide	X	X	X	X		5,113.00			√	DSWCD	NJSMA
46. Payment of cash transfer to	Municipal Wide	X	X	X	X	68,170.00				√	DSWCD	NJSMA

beneficiaries in all the LEAP communities												
47. Register and monitor activities of NGOs in the municipality and also build the capacity of NGO operators	Municipal Wide	X	X	X	X		1,500.00			√	DSWCD	NJSMA
48. Administer justice by handling child custody cases, paternity and non-maintenance cases	Municipal Wide	X	X	X	X		2,000.00			√	DSWCD	NJSMA
49. Inspect 15 day care centres	Municipal Wide	X	X	X	X		700.00			√	DSWCD	NJSMA
50. Sensitize 20 churches on child protection related issues	Municipal Wide	X	X	X	X		1,000.00		√		DSWCD	NJSMA
51. Sensitize 12 schools on child on-line safety	Municipal Wide	X	X	X	X		1,000.00			√	DSWCD	NJSMA
52. Follow up on 20 child protection related cases	Municipal Wide	X	X	X	X		3,200.00			√	DSWCD	NJSMA
53. Sensitize 10 communities on topical issues	Municipal Wide	X	X	X	X		1,200.00			√	DSWCD	NJSMA
54. Monitor activities of 2 income generation groups in the municipality	Municipal Wide	X	X				900.00			√	DSWCD	NJSMA
55. Hold 2No. internal trainings on the use	Municipal Wide	X	X				3,000.00			√	DSWCD	NJSMA

of child protection kits												
56. Monitor/ supervise schools	Municipal Wide	X	X	X	X	10,000.00				√	Dept. of Education	NJSMA
57. Support STMIE clinics	Municipal Wide	X	X	X	X	5,000.00				√	Dept. of Education	NJSMA
58. Conduct 2No. Preparatory Mock exams for BECE candidates	Municipal Wide	X		X			30,000.00			√	Dept. of Education	NJSMA
59. Promote 4No. career counselling especially in second cycle and tertiary institutions	Municipal Wide	X	X	X	X		8,000.00			√	Dept. of Education	NJSMA
60. Review and extend school feeding program	Municipal Wide	X	X	X	X	6,000.00				√	Dept. of Education	NJSMA
61. Provide employable skills training for out-of-school youth and graduates	Nyamekrom	X	X	X	X	30,000.00			√		Dept. of Education	NJSMA
62. Award Bursary to 30 brilliant but Needy Students	Municipal Wide	X	X	X	X	30,000.00				√	Dept. of Education	NJSMA
63. Construct 6-unit Classroom Block at Wesley Methodist Basic School A	Srodae	X	X	X	X	650,000.00			√		Dept. of Education	NJSMA
64. Construct 2-Unit KG Classroom Block with ancillary facilities for A.M.E Zion Basic School	Anlo Town	X	X	X	X	400,000.00			√		Dept. of Education	NJSMA

65. Facilitate the operationalization of Community Day Senior High School	Nyerede South	X	X	X	X	50,000.00			√		Dept. of Education	NJSMA
66. Complete and stock (with at least 40 Wi-Fi equipped computers) the ICT/Computing centre at Nana Kwaku Boateng Basic B School	Nana Kwaku Boateng	X	X	X	X	80,000.00				√	Dept. of Education	NJSMA
67. Extend portable water facilities to five (5) basic schools	Municipal Wide	X	X	X	X	10,000.00	30,000.00		√		Dept. of Education	NJSMA/GW C
68. Provide 250 KG furniture	Municipal Wide	X	X	X	X	120,000.00				√	Dept. of Education	NJSMA
69. Provide 1,000 Dual Desk for primary schools in the Municipality	Municipal Wide	X	X	X	X	560,000.00				√	Dept. of Education	NJSMA
70. Provide 500 Mono Desks for JHS in the Municipality	Municipal Wide	X	X	X	X	200,000.00				√	Dept. of Education	NJSMA
71. Support Guidance and Counseling services to BECE candidates	Municipal Wide	X	X	X	X		10,000.00			√	Dept. of Education	NJSMA
72. Maintain 5 dilapidated school buildings	Municipal Wide	X	X	X	X	100,000.00				√	Dept. of Education.	NJSMA/Dept . of Education
73. Organize 1No. awareness creation on radio, schools	Municipal Wide		X			5,000.00	5,000.00		√		Dept. of Education	Gender Focal Person/ Consultants

and churches to educate girls on their rights and responsibilities												
74. Support Independence Day celebration	Jackson Park	X					60,000.00			√	Dept. of Education	Central. Admin
75. Support My First Day at School	Selected schools			X			30,000.00			√	Dept. of Education	Central. Admin
76. Procure chemicals and consumables	NJSMA	X	X	X	X		4,000.00			√	Central Admin.	Environment al Health Dept.
77. Purchase cleaning materials	NJSMA	X	X	X	X		4,000.00			√	Central Admin.	Environment al Health Dept.
78. Maintain sanitary sites in the municipality	NJSMA	X	X	X	X		8,000.00			√	Central Admin.	Environment al Health Dept.
79. Procure 500 household waste bins for distribution to households	NJSMA	X	X	X	X	20,000.00	40,000.00			√	Central Admin.	Environment al Health Dept.
80. Maintain Cemeteries	Old Estates and Ada	X	X	X	X		60,000.00			√	Central Admin.	Environment al Health Dept.
81. Purchase petty tools	Zonal Councils and Cemeteries		X	X		20,000.00	10,000.00					
82. Hold sensitization programs on environmental issues	Municipal Wide		X		X		6,000.00			√	Central Admin.	Environment al Health Dept.
83. Promote the construction of Household toilets	Municipal Wide	X	X	X	X	500,000.00			√		Central Admin.	Environment al Health Dept.

84. Maintain public toilets in the municipality	Municipal Wide	X	X	X	X	100,000.00				√	Works Dept.	Environmental Health Dept.
85. Clearing of existing refuse heaps from site	Municipal Wide	X	X	X	X	40,000.00				√	Environmental Health Dept.	NJSMA
86. Procure refuse evacuation and collection equipment	NJSMA	X				250,000.00				√	Environmental Health Dept.	NJSMA
87. Enforce environmental sanitation bye-laws	Municipal Wide	X	X	X	X		15,000.00		√		Environmental Health Dept.	NJSMA
88. Legal acquisition and engineering of final disposal site	Municipal Wide	X	X	X	X		200,000.00			√	Environmental Health Dept.	NJSMA
89. Roll out CLTS to achieve Open Defecation Free in 6 communities	Municipal Wide	X	X	X	X		20,000.00		√		Environmental Health Dept.	NJSMA
90. Intensify school health education programs	Municipal Wide	X	X	X	X	10,000.00			√		Environmental Health Dept.	NJSMA
91. Register all eating and drinking bars in the municipality	Municipal Wide	X	X	X	X	8,000.00				√	Environmental Health Dept.	NJSMA
92. Organize annual medical screening for food vendors in the municipality	Municipal Wide	X	X	X	X	20,000.00				√	Environmental Health Dept.	NJSMA
93. Construct 20 No. boreholes and extension of pipes in the municipality.	Municipal Wide	X	X	X	X	400,000.00				√	Works Dept.	MWST, GWCL
94. Maintain 15 boreholes in	Municipal Wide	X	X			40,000.00	20,000.00			√	Works Dept.	MWST, GWCL

selected communities												
SUB-TOTAL						GH¢ 5,476,295.00						
ENVIRONMENT, INFRASTRUCTURE AND HUMAN SETTLEMENTS												
BROAD ACTIVITIES	LOCATION	TIME FRAME (2022)				COST (GH¢)			PROGRAM STATUS		IMPLEMENTING INSTITUTIONS/ DEPARTMENTS	
		Q 1	Q 2	Q3	Q4	GoG	IGF/ ABFA	OTHER S	NEW	OGOING	LEAD	COLLA.
95. Develop street and property address system (Ground truthing and digitization of parcel of streets)	Osabene-Mile 50	X	X	X	X	120,000.00			√		Physical Planning Dept.	NJSMA
96. Complete stenciling activities and data collection	Osabene-Mile 50	X	X			100,000.00				√	Physical Planning Dept.	NJSMA
97. Installation of street name signage	Zongo	X	X			100,000.00			√		Physical Planning Dept.	NJSMA
98. Prepare Spatial Development Framework and Structure Plan for the municipality	Municipal Wide	X	X	X	X	120,000.00			√		Physical Planning Dept.	NJSMA
99. Revision and Digitization of sector 15	Municipal Wide	X	X	X	X	60,000.00			√		Physical Planning Dept.	NJSMA
100. Conduct weekly site inspection for processing development application for permitting	Municipal Wide	X	X	X	X		10,000.00			√	Physical Planning Dept.	NJSMA

101. Organize four (4) land use sensitization programs	Municipal Wide	X	X	X	X		4,000.00			√	Physical Planning Dept.	NJSMA
102. Facilitate the documentation of Assembly's lands	Municipal Wide	X	X	X	X	50,000.00			√		Physical Planning Dept.	NJSMA
103. Support for relocation of artisans to industrial site	Municipal, Wide	X	X	X	X	20,000.00			√		Works Dept.	Physical Planning Dept.
104. Procure a crane vehicle	NJSMA	X	X	X	X	300,000.00			√		Transport Dept.	NJSMA
105. Rehabilitate/Upgrade/reshape Roads	Municipal Wide	X	X	X	X	1,000,000.00				√	Dept. of Urban Roads	Works
106. Pothole patches on selected roads	Municipal Wide	X	X	X	X	100,000.00	20,000.00				Dept. of Urban Roads	Works
107. Institute decongestion measures	CBD/ Municipal Wide	X	X	X	X	30,000.00					Dept. of Urban Roads	City Guards, Police
108. Organize public education on disaster prevention	Municipal Wide		X		X		2,850.00			√	NADMO	NJSMA, GNFS
109. Plant 500 trees	Municipal Wide		X		X		2,000.00			√	NADMO, Forestry Commission	NJSMA
110. Train 10 DVGs in the municipality	Municipal Wide		X		X		5,050.00			√	NADMO	NJSMA
111. Undertake field trips to flood prone areas for assessment and further action	Municipal Wide	X	X	X	X		5,100.00			√	NADMO	NJSMA
112. Organize clean-up exercises in (6) zones in the municipality	Municipal Wide	X	X	X			7,500.00			√	NADMO	GNFS, Zoomlion, NJSMA

113. Maintenance of Nsukwao Drainage	Municipal Wide	X	X	X	X	120,000.00			√		Works Dept.	NJSMA
114. Repairs and desilting of drains	Municipal Wide	X	X	X	X	100,000.00				√	Works Dept.	
115. Construct 10 and maintain 5 No. footbridges	Municipal Wide	X	X	X	X	100,000.00	50,000.00			√	Works Dept.	
116. Support community-initiated projects	Municipal Wide	X	X	X	X	50,000.00	50,000.00			√	Works Dept.	
117. Implement MP Constituency Labour projects	Municipal Wide	X	X	X	X	1,000,000.00				√	Works Dept.	
118. Rehabilitate and maintain Jubilee Park	Gallaway	X	X	X	X	70,000.00					Works Dept.	
SUB-TOTAL						GH¢ 3,596,500.00						

GOVERNANCE, CORRUPTION AND PUBLIC ACCOUNTABILITY

BROAD ACTIVITIES	LOCATION	TIME FRAME (2022)				COST (GH¢)			PROGRAM STATUS		IMPLEMENTING INSTITUTIONS/ DEPARTMENTS	
		Q 1	Q 2	Q3	Q4	GoG	IGF/ ABFA	OTHER S	NEW	ON GOING	LEAD	COLLA.
119. Construct 2 No. Police Posts	Zongo/Ada & Nyamekrom,	X	X	X	X	100,000.00			√		Municipal Police Command	NJSMA
120. Provide 50 No. Street lights	Municipal Wide			X		20,000.00	30,000.00			√	Central Admin.	NJSMA
121. Maintain street lights	Municipal Wide						50,000.00				Central Admin.	
122. Procure office equipment (Laptops, UPS, Printers etc)	Municipal Wide	X	X	X	X			50,000.00	√		Central Admin.	NJSMA
123. Support Police/Military	Municipal Wide	X	X	X	X	40,000.00				√	Central Admin.	NJSMA

Patrol Team in the Municipality												
124. Prepare 2023 Annual Action Plan, Composite Budget, O&M and other Plans	NJSMA		X	X	X		35,000.00			√	MPCU	NJSMA
125. Monitor and Evaluate projects/programs	Municipal Wide	X	X	X	X			150,000.00	√	√	Central Admin.	NJSMA
126. Conduct 2 No. Town Hall meetings and 40 Community durbars	Municipal Wide		X		X		50,000.00			√	Central Admin.	NJSMA
127. Maintain office furniture & Fixtures	NJSMA	X	X	X	X	100,000.00				√	Works Dept.	NJSMA
128. Maintain office building	NJSMA	X	X	X	X	50,000.00				√	Works Dept.	NJSMA
129. Maintain residential building	NJSMA	X	X	X	X	100,000.00				√	Works Dept.	NJSMA
130. Construct and furnish 2 No. Zonal Council offices	Osabene and Old Estates	X	X	X	X	200,000.00	150,000.00		√		Works Dept.	NJSMA
131. Renovate Zonal Council office	Betom	X	X	X		110,000.00					Works Dept.	NJSMA
132. Establish and strengthen sub-district structures	NJSMA	X	X	X	X	20,000.00				√	Central Admin.	NJSMA
133. Provide clothing and uniform for city guards, drivers and revenue staff	NJSMA	X	X	X	X		6,000.00			√	Central Admin.	NJSMA

134. Train Assembly Staff on effective communication and interpersonal skills	NJSMA	X	X	X	X			400,000.00		√	HR Dept.	NJSMA
135. Train Assembly Staff on LGS protocols (Code of Conduct and Scheme of Service)	NJSMA	X	X	X	X			33,000.00		√	HR Dept.	NJSMA
136. Embark on 2 day monitoring visit to Zonal Councils in the municipality	Municipal Wide		X		X		2,500.00			√	HR Dept.	NJSMA
137. Train revenue collectors and city guards on effective revenue mobilization	NJSMA	X				8,000.00				√	HR Dept.	NJSMA
138. Organize pay-your-levy campaigns in the municipality	Municipal Wide	X	X	X	X	30,000.00				√	Finance Dept./ISD	NJSMA
139. Issue demand notice to defaulters	Municipal Wide	X	X	X	X		9,000.00			√	Finance Dept.	NJSMA
140. Organize training program on GIFMIS for finance staff	NJSMA	X					3,000.00		√		Finance Dept.	Central Admin.
141. Organize training program on public sector accounting for finance department staff	NJSMA	X					3,000.00		√		Finance Dept.	Central Admin.

142. Support for Traditional Authority	NJSMA	X	X	X	X	20,000.00				√	Central Admin.	NJSMA
143. Support National Celebrations and Events	NJSMA	X	X	X	X	80,000.00				√	Central Admin.	NJSMA
144. Gazette 2023 fee fixing	NJSMA	X	X	X	X	20,000.00			√		Central Admin.	NJSMA
145. Organize 1No. sensitization programme for 60 female leaders on local governance and involvement in the planning process	Municipal Wide	X	X	X	X	8,700.00			√		Central Admin.	Gender Focal Person/Consultants
146. Review Client Service Charter and sensitize the public	NJSMA	X	X			10,000.00	10,000.00			√	Central Admin.	MPCU
147. Acquire land banks and pay for compensation of lands acquired	Nyerede, Nyamekrom, Siempomiansa etc.	X	X	X	X	50,000.00	50,000.00		√		Central Admin.	Physical Planning
148. Organize mid-year review meeting for effective intersectoral collaborations	Assembly Hall			X			20,000.00		√		Central Admin.	
149. Support EPA and Safeguard of all projects	Municipal wide					120,000.00			√		Works	
SUB-TOTAL						GH¢ 2,138,200.00						
GRAND TOTAL						GH¢ 29,438,447.00						

