

NEW JUABEN SOUTH MUNICIPAL ASSEMBLY

2023 ANNUAL ACTION PLAN



MPCU

OCTOBER, 2022

2023 COMPOSITE ANNUAL ACTION PLAN

ECONOMIC DEVELOPMENT												
BROAD ACTIVITIES	LOCATION	TIME FRAME (2023)				COST (GH¢)			PROGRAM STATUS		IMPLEMENTING INSTITUTIONS/ DEPARTMENTS	
		Q 1	Q2	Q3	Q4	GoG	IGF/ ABFA	OTHER S	NEW	ON-GOING	LEAD	COLLA.
1. Construct 1No. 20 Unit Lockable stores at Koforidua Zongo Market (LOT1)	Zongo	X	X	X	X	280,000.00				√	Works Dept.	Central Admin.
2. Construct 1No. 20 Unit Lockable stores at Koforidua Zongo Market (LOT2)	Zongo	X	X	X	X	150,000.00				√	Works Dept.	Central Admin.
3. Promote tourism potentials (Festivals and home coming)	Obuortabiri. Koforidua	X	X	X	X	50,000.00	50,000.00		√		Central Admin.	Works, DUR, ISD
4. Organize stakeholder forum with SMEs	Assembly Hall		X		X	20,000.00				√	GEA (NBSSI)	Central Admin.
5. Sensitize 2 women groups on income generating activities	New Juaben South		X				6,000.00		√		NBSSI(Co-operatives)	Social Development, BAC
6. Monitor start-up kits beneficiaries in the municipality	Municipal Wide	X				10,000.00			√		GEA (NBSSI)	NJSMA
7. Organize training program for 30 beads and bag makers in the municipality	Municipal Wide				X	40,000.00			√		GEA (NBSSI)	NJSMA
8. Organize digital training skills for 7 women in MSMEs	Municipal Wide			X			30,000.00		√		GEA (NBSSI)	NJSMA
9. Organize entrepreneurship training and company registration for 5 women in the municipality	Municipal Wide				X	20,000.00			√		GEA (NBSSI)	NJSMA
10. Organize training program in records keeping, costing and pricing for 25 entrepreneurs	Municipal Wide				X		40,000.00		√		GEA (NBSSI)	NJSMA
11. Organize training on printed circuit board designing for 25 GESTA members	Municipal Wide				X		35,000.00		√		GEA (NBSSI)	NJSMA

12. Organize crop demonstration exercise	Municipal Wide	X	X				15,000.00			√	Agric. Dept.	NJSMA
13. Organize one RELC district planning section for 40 women	Municipal Wide	X	X	X	X		10,000.00			√	Agric. Dept.	NJSMA
14. Organize livestock demonstration exercise targeting 40% women participation	Municipal Wide	X	X				10,000.00			√	Agric. Dept.	NJSMA
15. Empower 30 women by providing livestock /poultry for start-up production to improve their livelihoods	Municipal Wide	X	X	X	X		5,910.00		√		Agric. Dept.	NJSMA
16. Sensitize 200 male farmers and 100 female farmers on climate smart agriculture	4 Zones	X	X	X	X		20,000.00		√		Agric. Dept.	NJSMA
17. Carry out farm and home visits targeting 40% women	Municipal Wide	X	X	X	X		40,000.00			√	Agric. Dept.	NJSMA
18. Monitor and supervise Government Flagship Programmes and other planned activities by MAOs	Municipal Wide	X	X	X	X		10,920.00			√	Agric. Dept.	NJSMA
19. Organize Farmer's Day Celebration	Municipal Wide				X		60,000.00			√	Agric. Dept.	NJSMA
20. Sensitize 60 male farmers and 40 female farmers on government flagship programmes (PFJ, PERD, Non-traditional Agricultural Products)	Municipal Wide	X	X	X	X		40,000.00		√		Agric. Dept.	NJSMA
21. Train 80 women on small scale business management	Municipal Wide	X	X				30,000.00		√		Agric. Dept.	NJSMA
22. Prepare 3 males and 10 female farmers and processors to participate in satellite market fair	Municipal Wide	X	X	X	X		6,500.00		√		Agric. Dept.	Central Admin
23. Hold radio talk shows to educate female farmers on livelihood programmes	Municipal Wide	X	X	X	X		2,000.00			√	Agric. Dept.	Central Admin
24. Monitor MAG activities	Municipal Wide	X	X	X	X			6,000.00		√	Agric. Dept.	Central Admin
Sub -Total							GH¢ 987,330.00					
SOCIAL DEVELOPMENT												
BROAD ACTIVITIES	LOCATION	TIME FRAME (2023)				COST (GH¢)			PROGRAM STATUS	IMPLEMENTING INSTITUTIONS/		

											DEPARTMENTS	
		Q 1	Q2	Q3	Q4	GoG	IGF/ ABFA	OTHER S	NEW	OGOIN G	LEAD	COLLA.
25. Support for HIV/AIDS and Malaria activities in the municipality	Municipal Wide	X	X	X	X	20,395.00				√	Dept. of Health.	Central Admin.
26. Conduct health education on prevention control and management of non-communicable diseases	Municipal Wide	X	X	X	X		10,000.00		√		Dept. of Health	Central Admin
27. Support Immunization programmes	Municipal Wide	X	X	X	X	20,000.00				√	Dept. of Health	Central Admin
28. Monitor LEAP activities and sensitize communities on LEAP by the end of 2023	Municipal Wide	X	X	X	X		2,317.00			√	DSWCD	Central Admin
29. Support PWDs.	Municipal Wide	X	X	X	X	217,377.00				√	DSWCD	Central Admin
30. Administer justice by handling child custody cases, paternity and non-maintenance cases	Municipal Wide	X	X	X	X		2,200.00			√	DSWCD	Central Admin
31. Trace, reintegrate and provide support for 15 missing vulnerable children	Municipal Wide	X	X	X	X		7,000.00			√	DSWCD	Central Admin
32. Provide support to 5 stranded individuals and patients	Municipal Wide	X	X	X	X		1,000.00			√	DSWCD	Central Admin
33. Sensitize 20 churches and 3 mosques on child protection related issues	Municipal Wide	X	X	X	X		1,708.00			√	DSWCD	Central Admin
34. Organize sensitization programmes for 60 women, children and vulnerable groups on topical issues such as gender-based violence, child abuse and adolescent reproductive health.	Municipal Wide	X	X	X	X		5,600.00			√	DSWCD	Central Admin
35. House to house visit to conduct child protection sensitization	Municipal Wide	X	X	X	X			4,000.00		√	DSWCD	Central Admin
36. Conduct social enquiry on 20 clients in cases of custody, maintenance, family welfare and potential foster parents	Municipal Wide	X	X	X	X			10,000.00	√		DSWCD	Central Admin
37. Follow up on child protection related cases	Municipal Wide	X	X	X	X		4,000.00		√		DSWCD	Central Admin
38. Inspect 15 day care centres	Municipal Wide	X	X	X	X		1,025.00			√	DSWCD	Central Admin

39. Organize 2-No. internal trainings on the use of child protection kits	NJSMA	X	X				2,000.00			√	DSWCD	Central Admin
40. Sensitize 12 schools on child on-line safety	Municipal Wide	X	X	X	X		1,320.00			√	DSWCD	Central Admin
41. Support to vulnerable children	Municipal Wide	X	X	X	X		1,200.00			√	DSWCD	Central Admin
42. Follow-up visits and review meetings	Municipal Wide	X	X	X	X			6,000.00		√	DSWCD	Central Admin
43. Monitor/ supervise schools in the municipality	Municipal Wide	X	X	X	X	14,000.00				√	Dept. of Education	Central Admin
44. Support STMIE clinics in the municipality	Municipal Wide	X	X	X	X	10,000.00				√	Dept. of Education	Central Admin
45. Conduct preparatory mock exams for BECE candidates	Municipal Wide	X		X		40,000.00				√	Dept. of Education	Central Admin
46. Procurement of 200No. mono desks, 12No. teachers' tables, 12No. teachers' chairs, 3No. cupboards, 1No. office desks, 1No. swivel chair, 1no. cabinet and 3No. visitors' chairs for Nyamekrom school	Nyamekrom	X	X	X	X	180,000.00				√	GES	Central Admin
47. Bursary support to needy but brilliant students and the provision of teaching and learning materials.	Municipal Wide	X	X	X	X	186,951.00				√	Dept. of Education	Central. Admin
48. Organize games in soccer, volleyball, handball etc competition in all the basic school in the Municipality	Municipal wide		X	X			6,000.00			√	Dept. of Education	Central. Admin
49. Organize basic school festival of Arts and Culture	Municipal wide		X	X			10,000.00			√	Dept. of Education	Central. Admin
50. Extend portable water facilities to five (5) basic schools	Municipal Wide	X	X	X	X	50,000.00			√		Dept. of Education	NJSMA/G WC
51. Construct 8-seater WC toilet at Good Shepherd Anglican School	Korle Nkwanta		X	X	X	200,000.00			√		Dept. of Education	Central Admin.
52. Maintain 5 dilapidated school buildings in the municipality	Municipal Wide	X	X	X	X	200,000.00				√	Works Dept.	NJSMA/Dept. Of Education
53. Support Independence Day celebration	Jackson Park	X					70,000.00			√	Dept. of Education	Central. Admin

54. Support my First Day at School	Selected schools			X			10,000.00			√	Dept. of Education	Central. Admin.
55. Procure chemicals and consumables	Municipal Wide	X	X	X	X		40,000.00			√	Central Admin.	Environmental Health Dept.
56. Purchase petty tools/implements	NJSMA	X	X	X	X		10,000.00			√	Central Admin.	Environmental Health Dept.
57. Purchase cleaning materials	Municipal Wide	X	X	X	X		50,000.00			√	Central Admin.	Environmental Health Dept.
58. Procure sanitary tools/equipment for waste management	Municipal Wide	X	X	X	X	50,000.00				√	Central Admin.	Environmental Health Dept.
59. Maintain final disposal site	Municipal Wide	X	X	X	X	320,000.00				√	Central Admin.	Environmental Health Dept.
60. Maintain Cemeteries in the municipality	Old Estates and Ada	X			X		60,000.00			√	Central Admin.	Environmental Health Dept.
61. Hold sensitization programs on environmental issues	Municipal Wide		X		X		20,000.00			√	Central Admin.	Environmental Health Dept.
62. Maintain public toilets in the municipality	Municipal Wide	X	X	X	X	150,000.00				√	Works Dept.	Environmental Health Dept.
63. Clearing of existing refuse heaps from sanitary sites	Municipal Wide	X	X	X	X	50,000.00				√	Environmental Health Dept.	Central Admin.
64. Procure refuse evacuation and collection equipment	NJSMA	X				450,000.00				√	Environmental Health Dept.	Central Admin.
65. Enforce environmental sanitation by-laws	Municipal Wide	X	X	X	X		20,000.00		√		Environmental Health Dept.	Central Admin.
66. Intensify school health education programs	Municipal Wide	X	X	X	X	20,000.00			√		Environmental Health Dept.	Central Admin.

67. Embark on Akwasidae clean-up exercise	Municipal Wide	X	X	X	X	50,000.00				√	Environmental Health Dept.	Central Admin.
68. Register all eating and drinking bars in the municipality	Municipal Wide	X	X	X	X	10,000.00				√	Environmental Health Dept.	Central Admin.
69. Organize annual medical screening for food vendors in the municipality	Municipal Wide	X	X	X	X	30,000.00				√	Environmental Health Dept.	Central Admin.
70. Construct 5 No. boreholes	Nyamekrom, Yaw Kyerema, Densuano, Social Welfare and Ohemaa Park	X	X	X	X	100,000.00			√		Works Dept.	Central Admin.
Sub- Total						GH¢2,524,043.00						

ENVIRONMENT, INFRASTRUCTURE AND HUMAN SETTLEMENTS

BROAD ACTIVITIES	LOCATION	TIME FRAME (2023)				COST (GH¢)			PROGRAM STATUS		IMPLEMENTING INSTITUTIONS/ DEPARTMENTS	
		Q 1	Q2	Q3	Q4	GoG	IGF/ ABFA	OTHER S	NEW	OGOIN G	LEAD	COLLA.
71. Develop street and property address system (Ground truthing and digitization of parcel of streets)	Two Streams, Trom, Bornya	X	X	X	X	100,000.00		30,000.00	√		Physical Planning Dept.	NJSMA
72. Complete stenciling activities and data collection	Two Streams, Trom Bornya	X	X			60,000.00				√	Physical Planning Dept.	NJSMA
73. Procure and install 54 street name signs and 65 street name plates at Old Estate	Old Estate	X	X			80,000.00			√		Physical Planning Dept.	NJSMA
74. Prepare Local Plans for Mile 50	Mile 50	X	X	X	X	50,000.00			√		Physical Planning Dept.	NJSMA
75. Revision of Spatial Development Framework and Structure Plan for the municipality	Municipal Wide	X	X	X	X	200,000.00			√		Physical Planning Dept.	NJSMA

76. Revision and Digitization of central area planning scheme (Sector 1) Koforidua	Sector 13	X	X	X	X	60,000.00			√		Physical Planning Dept.	NJSMA
77. Pothole patching	Municipal Wide	X	X	X	X	100,000.00			√		Transport Dept.	DUR
78. Rehabilitate/ Reshape Roads	Municipal Wide	X	X	X	X	100,000.00				√	Dept. of Urban Roads	Central Admin
79. Desilt, repair drains and replace metal gratings	Municipal Wide	X	X	X	X	100,000.00				√	Dept. of Urban Roads	Central Admin
80. Organize public education on disaster prevention	Municipal Wide		X		X		20,000.00			√	NADMO	NJSMA, GNFS
81. Plant 500 trees in the municipality	Municipal Wide		X		X		10,000.00			√	NADMO, Forestry Commission	NJSMA
82. Organize a one (1) day training for Disaster Volunteer Groups (DVGs) and key stakeholders on Climate change and disaster risk reduction and mitigation strategies	Municipal Wide		X		X		40,000.00			√	NADMO	NJSMA
83. Organize public sensitization programmes at 8 Zonal Councils on Climate Change causes and effects, adaptations and mitigations	All Zonal Councils		X	X			40,000.00			√	NADMO	NJSMA
84. Organize sensitization programmes in 8 Zonal Councils on plastic handling its effect on Climate Change.	Municipal Wide			X	X		40,000.00			√	NADMO	NJSMA
85. Provide relief items	Municipal Wide	X	X	X	X	60,000.00			√		NADMO	
86. Undertake field trips to flood prone areas for assessment and further action	Municipal Wide	X	X	X	X		6,000.00			√	NADMO	
87. Conduct sensitization in five (5) flood prone communities on resilience	Flood prone communities; Zongo,	X	X	X	X	20,000.00			√		NADMO	

approach towards reducing the impacts of hazards.	Tanoso, Korle, Two Streams, Nyamekrom											
88. Nsukwao Basin Improvement Project (Additional Works)	Nsukwao Basin	X	X	X	X	3,499,216.65				√	NADMO	Works
89. Redevelop Jackson's Park Phase 1	Jackson's Park	X	X	X	X	9,233,771.00				√	Works	Central Admin
90. Construct 3 No. Public Stand 22.5mx9.5m, 1 No. Ceremonial Stage 22.5mx9.5m, 1 No. Gymnasium and furnishing (4 treadmills, 10 dumbbell kits set ,6 spinning bike, 4 cross training pushups wheel, 2 multi – purpose trainer, 6 outdoor table tennis table, 4 incline weight bench, 2 soundbar, 150 No. chairs, 4 No. bench ,20msq gym mat) , 1 No. Swimming Pool 34.2m x 13.6m, and associated Furnishings (10 A/C, 5 Tables, 150 chairs, 6 executive tables, 6 office swivel chairs, 3 sofa sets,6 TVs, 1 projector, 2 public address systems), 555m Wrought Iron Fence Wall 570m x 1.5m, Landscaping at the Cenotaph 350m ² , Paving of 13,000sqm ² , ambulance bay, fire station and 2 No. 50 KVA Electric power plant (Generator) (Phase II)	Jackson's Park	X	X	X	X	11,056,853.79				√	Works	Central Admin
91. Organize monitoring and evaluation activities	Municipal Wide	X	X	X	X	70,000.00		159,380.10		√	Planning Unit	Central Admin
92. Social and Environmental Safeguards	Municipal Wide	X	X	X	X	159,380.10				√	Planning Unit	Works Dept.
93. Support and sustain self-help and community-initiated projects in the municipality	Municipal Wide	X	X	X	X	296,920.00				√	Works Dept.	NJSMA
Sub-Total						GH¢25,591,521.64						
GOVERNANCE, CORRUPTION AND PUBLIC ACCOUNTABILITY												

BROAD ACTIVITIES	LOCATION	TIME FRAME (2023)				COST (GH¢)			PROGRAM STATUS		IMPLEMENTING INSTITUTIONS/ DEPARTMENTS	
		Q 1	Q2	Q3	Q4	GoG	IGF/ ABFA	OTHER S	NEW	OGOIN G	LEAD	COLLA.
94. Procure street lights in the municipality	Municipal Wide	X	X	X	X	150,000.00				√	Central Admin.	
95. Supply office equipment and accessories (Laptops, UPS, Printers etc)	Municipal Wide	X	X	X	X	70,000.00			√		Central Admin.	
96. Support Police/Military Patrol Team	Municipal Wide	X	X	X	X	50,000.00				√	Central Admin.	
97. Gazette 2024 fee fixing	NJSMA	X	X	X	X	15,000.00			√		Central Admin.	
98. Organize annual stakeholder engagement on fee fixing resolution and sensitization on property rates and IGF utilization	Municipal Wide	X	X	X	X	20,000.00			√		Central Admin.	
99. Conduct 2 No. Town Hall meetings / Community engagements	Municipality		X		X		50,000.00			√	Central Admin.	
100. Maintain office furniture & Fixtures	NJSMA	X	X	X	X	100,000.00	50,000.00			√	Works Dept.	
101. Rehabilitate and refurbish the Assembly Hall and offices	NJSMA	X	X	X	X	100,000.00				√	Works Dept.	
102. Furnish Assembly offices	NJSMA	X	X	X	X	207,000.00				√	Works Dept.	
103. Maintain residential building	NJSMA	X	X	X	X	100,000.00	50,000.00			√	Works Dept.	
104. Maintain office buildings	NJSMA	X	X	X	X	100,000.00				√	Works Dept.	
105. Train staff in records management system	NJSMA	X	X	X	X			20,000.00	√		HR Dept.	GNFS
106. Train staff on fire safety, precaution and workplace environment	NJSMA	X				20,000.00				√	HR Dept.	
107. Organize training on public financial management and revised composite budget manual	NJSMA	X	X	X	X	20,000.00				√	HR Dept.	Central Admin.

108. Organize training on protocols and working procedures of the local government service	NJSMA	X	X	X	X	30,000.00			√		HR Dept.	Central Admin.
109. Embark on a two-day monitoring visit to Zonal Councils	NJSMA		X		X			9,500.00		√	HR Dept.	
110. Organize pay-your-levy campaigns in the municipality	Municipal Wide	X	X	X	X	20,000.00				√	Finance Dept./ISD	
111. Organize training program for revenue collectors	NJSMA	X					10,000.00			√	Finance Dept.	Central Admin.
112. Support for Traditional Authority	NJSMA	X	X	X	X	40,000.00				√	Central Admin.	
113. Support Official and National Celebrations	NJSMA	X	X	X	X	100,000.00				√	Central Admin.	
114. Establish and strengthen sub-district structures	NJSMA	X	X	X	X	81,581.00				√	Central Admin.	
115. Rehabilitate and furnish 1No.Office for Betom Zonal Council	Betom	X	X	X	X		200,000.00			√	Works	Central Admin.
116. Provide firefighting accessories	NJSMA	X	X	X	X		5,000.00			√	Central Admin.	NADMO
117. Organize mid-year review meeting for effective intersectoral collaborations	Municipal Library			X			15,000.00			√	Central Admin.	
118. Organize Half Yearly and Annual Stakeholder Consultations Meetings with the private sector in urban governance Issues	Municipal wide			X	X	25,000.00				√	Central Admin	Cooperatives
119. Maintain official vehicles	NJSMA	X	X	X	X	50,000.00				√	Central Admin	NJSMA
120. Procure printed materials and stationery	NJSMA	X	X	X	X	180,000.00				√	Statistics Dept.	Central Admin
Sub-Total						GH¢1,888,081.00						
GRAND TOTAL						GH¢30,991,025.64						